

KENDRIYA VIDYALAYA SANGATHAN
18 INSTITUTIONAL AREA
SHAHEED JEET SINGH MARG
NEW DELHI-110 602.

F.11081-4/2008-KVSHQ (Admn-I)

Date: 05.11.2008

The Assistant Commissioner,
Kendriya Vidyalaya Sangathan,
All Regional Offices.

SPEED-POST


**Sub:- Revision of Pay Scales of Teaching and Non-Teaching Staff of KVS-
Regarding.**

Sir/Madam,

I am directed to convey the approval of the competent authority for adoption of the Central Civil Services (Revised Pay) Rules, 2008 for Group 'A', 'B', 'C' and 'D' posts (both teaching and non-teaching) in KVS with the condition that the revised scales of pay as incorporated in Part-A (Section I and II) of the first schedule for the Non-Teaching employees and Part-B, Section II (XVII) for the teaching employees of KVS to the Revised Pay Rules ibid have been decided to be adopted. A copy each of the Ministry of Finance (Department of Expenditure) notification dated 29.8.2008 under G.S.R. 622 (E) as Central Civil Services (Revised Pay) Rules, 2008, No. F.7/23/2008-E-III (A) dated 30.09.2008 of MoF, GOI are forwarded for necessary information and guidance as **Annexure -I & II** respectively.

2. The instructions available under Ministry of Finance Office Memorandum No.F.1/1/2008-IC dated 30.08.2008 (**Annexure-III**) whereby Fitment Tables for each Pre-Revised scales to Revised Pay Band + Grade pay are given be implemented scrupulously. The pay option in the prescribed form as per **Annexure-IV** shall be obtained from the employees within three months from the date of issue of this letter. Statement of fixation of pay in the revised Pay Band + Grade Pay, as given in **Annexure -V** may also be prepared w.r.t the pre-revised scale and the corresponding revised Pay Band + Grade Pay in KVS as given in the **Annexure -A** (for Non-Teaching Posts) and **Annexure-B** (for Teaching Posts).

3. A copy of Ministry of Finance OM No.F.1/1/2008-IC dated 13.09.2008 is enclosed as **Annexure-VI** to facilitate the clarification on the date of next increment, the method of fixation of pay on promotion after 1.1.2006, use of Fitment Tables for case of pay fixation etc.



Contd. P/2..

4. The option for revised pay scales may be obtained in prescribed proforma in duplicate. A copy of the same may be pasted in the Service Book of the employee concerned while the other copy alongwith a statement of fixation of pay (in duplicate) as per Annexure – V ibid may be sent to the Audit & Accounts Officer of the Region in case of Kendriya Vidyalayas and Regional Offices for verification and approval. The Audit & Account Officer shall retain the copy of the option exercised by the employee alongwith one copy of the statement of fixation of pay for record in his office, while the second copy of the statement may be returned to the Vidyalaya concerned after approval. On receipt of the statement of fixation of pay duly verified and approved from the Audit & Accounts Officer, the Principal/Assistant Commissioner will paste the same in the service book of the employee concerned. Similarly options in respect of ACs/EOs and AOs of Regional Offices, whose service books are maintained in the Headquarters will be sent to Sr. Admn. Officer (Estt) KVS Hqrs alongwith the statement of fixation of pay.


5. The pay can be drawn as per revised scale for all the teaching and non-teaching staff of KVS on the basis of pay fixation statement without awaiting approval of the Audit and Accounts Officer/KVS (Hqrs) with specific undertaking in **Annexure – VII** that the over payment, if any, made consequent upon fixation of pay in the revised scale will be refunded by the employee. Similar action can also be taken in the case of staff of Regional Offices.

6. The mode of payment of arrears of pay shall be the same as laid down in Rule 14 of the Central Civil Services (Revised Pay) Rules, 2008 for the Central Government Employees which inter-alia provide as under:-

“The arrears shall be paid in cash in two installments. The first installment should be restricted to 40% of the total arrears. The remaining 60% of arrears should be paid during the next financial year”

However, the arrears for the month of September-2008 pay bill onwards may be paid in full, as applicable.

7. Employees contribution towards GPF/CPF may be recovered from the revised pay from the date the employee opts to elect the revised pay scales.



8. Copies of following orders issued by the Govt. of India in pursuance of the recommendations of 6th Central Pay Commission are also forwarded herewith for implementation:-

- i) OM No.F.1 (3)/2008-E-II (B) dated 29.08.2008 regarding rate of Dearness Allowance (**Annexure -VIII**)
- ii) OM No.F.2 (13)/2008-E-II (B) dated 29.08.2008 regarding rate of House Rent Allowance (**Annexure -IX**)
- iii) OM NO. F.21 (2)/2008-E-II (B) dated 29.08.2008 regarding rate of Transport Allowance (**Annexure -X**)
- iv) OM No. F 7(20)/2008-E-III (A) dated 24.09.2008 regarding rate of Family Planning Allowance (**Annexure -XI**)
- v) OM No.F.11 (5)/2008.E.II (B) dated 29.08.2008 regarding rate of Special Duty Allowance (**Annexure -XII**)

9. Copies of these circular may be sent to all the KVs functioning under your jurisdiction for implementation immediately under intimation to KVS (Hqrs)

This issue with the approval of the competent authority.

Hindi version of this letter will follow.

Yours faithfully,

Encl: As above



(PRAGYA RICHA SRIVASTAVA)
Joint Commissioner (Admn)

Copy to:-

- 1) The Assistant Commissioner (Fin.) KVS (Hqrs) for necessary action.
- 2) The Senior Admn. Officer (Estt.-I), KVS, HQ for information and necessary action.
- 3) The Education Officer (Estt.) KVS HQ for necessary action.
- 4) All Officers/Sections, KVS HQ, New Delhi.
- 5) The Director, ZIET, KVS Gwalior, Mysore and Mumbai.
- 6) The Principal KV Moscow/Kathmandu/Tehran.
- 7) The Secretary/President, Recognized Staff Associations.



Joint Commissioner (Admn)

PAY SCALES OF OFFICERS AND OTHER STAFF OF KENDRIYA VIDYALAYA SANGATHAN HQRS./REGIONAL OFFICES/ KENDRIYA VIDYALAYAS (BASED ON PART 'A', SECTION I AND II)

S. No.	Name of Post	Existing pay scale (Rs)	Pay Band	Revised Pay Band/ Scale (Rs)	Grade Pay (Rs)
I	<u>Group 'A'</u>				
1.	Commissioner	18400-500-22400	PB-4	37400-67000	10000
2.	Joint Commissioner	14300-400-18300	PB-4	37400-67000	8700
3.	Deputy Commissioner	14300-400-18300	PB-4	37400-67000	8700
4.	Assistant Commissioner	12000-375-16500	PB-3	15600-39100	7600
5.	Sr. Administrative Officer	10000-325-15200	PB-3	15600-39100	6600
6.	Sr. Audit and Accounts Officer	10000-325-15200	PB-3	15600-39100	6600
7.	Executive Engineer	10000-325-15200	PB-3	15600-39100	6600
8.	Administrative Officer	8000-275-13500	PB-2	9300-34800	5400
II	<u>Group 'B'</u>				
1.	Audit & Accounts Officer	7450-225-11500	PB -2	9300-34800	4600
2.	Section Officer	6500-200-10500	PB-2	9300-34800	4200
3.	Hindi Officer	6500-200-10500	PB-2	9300-34800	4200
4.	Assistant Editor	6500-200-10500	PB-2	9300-34800	4200
5.	Technical Officer	6500-200-10500	PB-2	9300-34800	4200
6.	Private Secretary	6500-200-10500	PB-2	9300-34800	4200
7.	Superintendent	5500-175-9000	PB-2	9300-34800	4200
8.	Steno Grade -I	5500-175-9000	PB-2	9300-34800	4200
9.	Statistical Assistant	5500-175-9000	PB-2	9300-34800	4200
10.	Assistant Education Officer	The incumbent will carry the pay scale of his substantive post.			

III	Group 'C'				
1.	Assistant Supdt. \$	5000-150-8000	PB-2	9300-34800	4200
2.	Assistant Supdt. \$\$	4500-125-7000	PB-1	5200-20200	2800
2.(a)	Sr. Stenographer \$\$\$	5000-150-8000	PB-2	9300-34800	4200
3.	Sr. Hindi Translator	5000-150-8000	PB-2	9300-34800	4200
4.	Hindi Translator	4500-125-7000	PB-1	5200-20200	2800
5.	UDC	4000-100-6000	PB-1	5200-20200	2400
6.	Jr. Stenographer	4000-100-6000	PB-1	5200-20200	2400
7.	Proof Reader	4000-100-6000	PB-1	5200-20200	2400
8.	Hostel Nurse	4000-100-6000	PB-1	5200-20200	2400
9.	LDC	3050-75-3950-80-4590	PB-1	5200-20200	1900
10.	Staff Car Driver	Ordinary Grade :3050-75-3950-80-4590	PB-1	5200-20200	1900
		Grade -II: 4000-100-6000	PB-1	5200-20200	2400
		Grade -I : 4500-125-7000	PB-1	5200-20200	2800
		Special Grade: 5000-150-8000	PB-2	9300-34800	4200
11.	Electrician	3050-75-3950-80-4590	PB-1	5200-20200	1900
IV	Group 'D'				
1.	Lab-Attendant/ Daftary/Liftman/ Aya (Hostel)	2610-60-2910-65-3300-70-4000	-IS	4440-7440	1600
2.	Group ' D'	2550-55-2660-60-3200	-IS	4440-7440	1300
V	Dying Cadre				
1.	Lab-Assistant	4000-100-6000	PB-1	5200-20200	2400
2.	Sr. Gestetner Operator	4000-100-6000	PB-1	5200-20200	2400
3.	Jr. Gestetner Operator	3050-75-3950-80-4590	PB-1	5200-20200	1900
VI	Standard Pay Scales				
		3200-85-4900	PB-1	5200-20200	2000
		2750-70-3800-75-4400	PB-1	5200-20200	1800

§ Those Assistants (earlier known as Assistant Superintendent) who were in the scale of pay of Rs 5500-175-9000 on 01.01.2006 (their original scale of pay was Rs 5000-150-8000, however, have been allowed the personal scale of pay of Rs 5500-175-9000 with the approval of the Chairman KVS duly ratified by the Board of Governors KVS) will be placed in the Pay Band PB-2 i.e. Rs.9300-34800 with grade pay of Rs.4200 w.e.f 01.01.2006.

Dr. J. S.

\$\$ Those Assistants (earlier known as Assistant Superintendent) who were in the scale of pay of Rs.4500-125-7000 on 01.01.2006 will be placed in the Pay Band PB-I of Rs.5200-20200 with Grade Pay of Rs.2800. Thereafter, w.e.f 01.08.2008 they will be placed in the pay band PB-2 i.e. Rs.9300-34800 with grade pay of Rs.4200, consequent upon the change in the Recruitment Rules as notified vide OM No.F.11019(1)/2008-KVS/HQ/RPS dated 10.09.2008.

\$\$\$ (a) Those Sr. Stenographers (also known as Steno Grade -II) who were in the scale of pay of Rs 5500-175-9000 on 01.01.2006 (their original scale of pay was Rs 5000-150-8000, however, have been allowed the personal scale of pay of Rs 5500-175-9000 with the approval of the Chairman KVS duly ratified by the Board of Governors KVS) will be placed in the Pay Band PB-2 i.e. Rs.9300-34800 with grade pay of Rs.4200 w.e.f 01.01.2006.

(b) Those Sr. Stenographers (also known as Steno Grade -II) who were in the scale of pay of Rs.5000-150-8000 as on 01.01.2006 will be placed in the Pay Band PB -II of Rs.9300-34800 with Grade Pay of Rs.4200 w.e.f 01.01.2006 and also w.e.f 01.08.2008 onward when the post of Sr. Stenographers have been granted the scale of pay of Rs.5500-175-9000 by the competent authority KVS consequent upon the change in the Recruitment Rules and notified vide OM NO.F.11081-3/2008-KVSHQ(Admn-I) dated 07.10.2008.

-----*****-----



**REVISION OF PAY SCALES OF TEACHING STAFF OF KVS
BASED ON THE PART-B (SECTION II) (XVII)**

S. No.	Name of Post	Present pay scale (Rs)	Revised Pay scale (Rs)	Revised Pay Band/ Scale (Rs)	Grade Pay (Rs)
I	Group 'A'				
1.	Education Officer	10000-325-15200	12000-375-16500	PB-3, 15600-39100	7600
2	Principal	10000-325-15200	12000-375-16500	PB-3, 15600-39100	7600
II	Group 'B'				
1.	Vice Principal	Entry Scale (Grade II) 7500-250-12000	Grade II 8000-275-13500	PB-3, 15600-39100	5400
		Sr. Scale (Grade I) 8000-275-13500	Grade I 10000-325-15200	PB-3, 15600-39100	6600
2.	Post Graduate Teacher	Entry Scale (Grade III) 6500-200-10500	Grade III 7500-250-12000	PB-2, 9300-34800	4800
		Sr. Scale (Grade II) 7500-250-12000	Grade II 8000-275-13500	PB-3, 15600-39100	5400
		Selection Scale (Grade I) 8000-275-13500	Grade I 10000-325-15200	PB-3, 15600-39100	6600
III	Group 'C'				
1.	Trained Graduate Teacher. /Headmaster/ PET/ WET/Drawing Teacher / Home Science Teacher / Librarian/ Yoga Teacher**	Entry Scale (Grade III) 5500-175-9000	Grade III 7450-225-11500	PB-2, 9300-34800	4600
		Sr. Scale (Grade II) 6500-200-10500	Grade II 7500-250-12000	PB-2, 9300-34800	4800
		Selection Scale (Grade I) 7500-250-12000	Grade I 8000-275-13500	PB-2, 9300-34800	5400

Handwritten signature

2.	PRT/Music Teacher	Entry Scale (Grade III) 4500-125-7000	Grade III 6500-200- 10500	PB-2, 9300- 34800	4200
		Sr. Scale (Grade II) 5500-175-9000	Grade II 7450-225- 11500	PB-2, 9300- 34800	4600
		Selection Scale (Grade I) 6500-200-10500	Grade I 7500-250- 12000	PB-2, 9300- 34800	4800

**The Yoga Teacher who does not possess the qualification i.e. Bachelor's Degree with three months training in yoga from recognized institution will be entitled to get the three tier pay scale from the date of acquiring the said qualification, if otherwise admissible. Till such time they will continue in the scale of Rs.4500-125-7000 (i.e. 5200-20200 with grade pay of Rs.2800).

