



F. 110114/49/2006-KVS HQ (Works-I)

Date: 11.02.10

The Principal
All Kendriya Vidyalayas
(except Project Sector/IHL/Abroad)

Sub: Construction of additional rooms to convert/upgrade existing school building into higher types

Sir,

It has been observed that proposals and estimates for the above cited work are being received in this HQ without properly following guidelines of KVS issued from time to time.

02. In order to facilitate construction of additional rooms as per KVS norms, the following aspects should be kept in view while finalising the proposal at vidyalaya level: -

- (i) Ascertain number of sections required in order to convert/upgrade existing school building into 'A' (two section), 'B' (three section), 'C' (four section) considering new academic guidelines to restrict class strength and BOG decision to provide more class rooms in Defence Sector KVs.
- (ii) Fill enclosed format, obtain estimate from approved KVS construction agency for requirement worked out at A+B alongwith line plan/location plan and submit the same through Assistant Commissioner of your region.
- (iii) No room beyond prescribed KVS space norms shall be added and no room in the existing building shall be used for purpose other than indicated in space norms.
- (iv) While planning required rooms on existing building please ensure that construction agency ascertains structural stability of existing building to take additional load through Govt. Engg. College and certificate issued by Govt. Engg. College should be enclosed with the estimate
- (v) Details of rooms currently being used in outlived buildings constructed long back should be given separately and requirement be added in the scope alongwith A+B above. However, unless construction agency certify that the buildings are very old, outlived, not safe and beyond economic repairs, these rooms shall not be added in scope. The certificate should be enclosed with the estimate. In no case the vidyalaya at its own shall take the decision in this regard.
- (vi) No construction of rooms shall be planned on land which is not leased/permanently granted to the vidyalaya.

03. In case of further clarification, this office may be contacted on phone before finalising the proposal/estimate.

04. The finalised proposal, estimate alongwith other documents mentioned in the above paras shall be routed through Assistant Commissioner of your region with his/her recommendations. After ensuring submission of proposal and estimate to this HQ through Regional Office, you may track the case through telephonic reminder from time to time. Also please note that incomplete proposals shall not be considered and it may not be possible at all times for this HQ to refer back the case.

05. This letter has been uploaded on KVS website only and the same may be downloaded.

Encl: as above

Yours faithfully,



(K.K. AHUJA)

Executive Engineer

Copy to: -

1. The PS to Jt. Commissioner (Acad), KVS (HQ).
2. The Dy. Commissioner (Acad), KVS (HQ).
3. The Assistant Commissioner, KVS, All Regional Offices - Please inform concerned Principals to download the letter from KVS website.
4. The Section Officer (Acad), KVS (HQ).
5. The OSD (Def), KVS (HQ) - He may liaise with concerned Principal/Assistant Commissioner in respect of KV's where defence authorities insisting more class rooms in view of BOG decision and ensure the proposal/estimate covers the requirement before being submitted in this HQ.



Executive Engineer

Name of K.V.:

Region:

Sector:

Space norms for Kendriya Vidyalayas as on 16.05.2008

teaching/service support/administrative/class rooms

| S.No | Description | No. of rooms and size required as per KVS space norms | | | | | | | | No of rooms available in existing buildings | Balance requirement (A) |
|------|--|---|----------------------------|----------------------|----------------------------|------------------------|----------------------------|-----------------------|----------------------------|---|-------------------------|
| | | A-I Type (single section) | | A-Type (two section) | | B-Type (three section) | | C-Type (four section) | | | |
| | | Nos. | size in mts | Nos. | size in mts | Nos. | size in mts | Nos. | size in mts | | |
| 1 | Computer Lab | 1 | 7.00 x 7.00 | 2 | 7.00 x 10.60 | 3 | 7.00 x 10.60 | 3 | 7.00 x 10.60 | | |
| 2 | Labs | 3 | 7.00 x 8.80 7.00 x 3.60 | 3 | 7.00 x 8.80 7.00 x 3.60 | 3 | 7.00 x 8.80 7.00 x 3.60 | 3 | 7.00 x 8.80 7.00 x 3.60 | | |
| 3 | Jr Sci Lab | | | | | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | | |
| 4 | Social Sci/Geo/Resource room (Primary) | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | | |
| 5 | Social Sci/Geo/Resource room (H/Secondary) | 1 | 7.00 x 3.40 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 6 | Activity room | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | | |
| 7 | Art room | 1 | 7.00 x 7.00 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | | |
| 8 | SUPW/Workshop | 1 | 7.00 x 7.00 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | 1 | 7.00 x 10.60 | | |
| 9 | Library | 1 | 7.00 x 10.60 | 1 | 7.00 x 14.20 | 1 | 7.00 x 17.30 | 1 | 7.00 x 21.40 | | |
| 10 | Maths Lab | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 11 | Principal room | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 12 | Office | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 13 | Staff common room | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 8.80 | 1 | 7.00 x 10.60 | | |
| 14 | Vice-Principal room | | | | | 1 | 3.40 x 3.40 | 1 | 3.40 x 3.40 | | |
| 15 | Head Master/Head Mistress room | | | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | | |
| 16 | Exam. Room | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | | |
| 17 | NCC/Scout/Guide room | 1 | 7.00 x 3.40 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 18 | PET room | 1 | 7.00 x 3.40 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 19 | Gen store | 1 | 7.00 x 3.40 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | 1 | 7.00 x 7.00 | | |
| 20 | Medical room | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | 1 | 7.00 x 3.40 | | |
| 21 | Class Rooms | 12 | 7.00 x 7.00 | 24 | 7.00 x 7.00 | 36 | 7.00 x 7.00 | 48 | 7.00 x 7.00 | | |

Note:

- (i) Tick the type to which the existing school building is to be converted/upgraded
(ii) Indicate availability of rooms and balance requirement against each room (from S.No. 1 to 21)
(iii) Add required additional number of class rooms, if any, over and above the norms, considering:-

No. of class rooms required

(a) Academic Advisory Committee decision to restrict class strength _____

(b) Decision of BOG to construct more class rooms for Defence sponsored KV's _____

Total number of class rooms required over and above the space norms of KVS _____ (B)

- (iv) In case size of particular room is to be increased to make it as per norms, any adjacent room on either side can be converted subject to structural stability of the building. The room to be converted may be taken in balance requirement mentioning remarks. If the present size is manageable, no conversion shall be made
(v) While mentioning availability of rooms, number of rooms under construction/sanctioned but construction yet to start may also be included