



केन्द्रीय विद्यालय संगठन
KENDRIYA VIDYALAYA SANGATHAN
18 सस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
नई दिल्ली 110 016
18, Institutional Area, Shaheed Jeet Singh Marg
New Delhi 110 016
Fax: 26514179 फोन TEL: 26858570
website:www.kvsangathan.nic.in

F 11021/1/2017-KVS (Admn.II)/Part/166

Date. 01.09 2017

Subject: Minutes of the Annual Deputy Commissioners' Conference held from 3rd July to 5th July, 2017.

A copy of the minutes of the Annual Deputy Commissioners' Conference held from 3rd July to 5th July, 2017 duly approved by the Commissioner is uploaded on the KVS website

Action Taken Report on various decisions/ recommendations made in the Conference may be sent to the concerned Joint Commissioner/ SE/ Branch Officers

(Dr. E. Prabhakar)
Joint Commissioner (Pers.)

Encl: As above

Distribution :

1. PS to Commissioner, KVS.
2. PS to Additional Commissioner (Admn.), KVS
3. PS to Additional Commissioner (Acad.), KVS
4. The Deputy Commissioner, KVS all Regional Offices.
5. The Director, ZIET, Mumbai, Gwalior, Mysore, Bhubaneshwar & Chandigarh.
6. The Divisional Heads of KVS (HQ) are requested to monitor the progress and compilation of the Action Taken Report received from the Regional Offices for review by Commissioner, KVS.
7. All Branch Officers of KVS (HQ) for information and necessary action.
8. Deputy Commissioner (EDP) for uploading on the KVS website under "Administration"

Kendriya Vidyalaya Sangathan (Admn-II Section)

MINUTES OF THE MEETING OF DEPUTY COMMISSIONERS CONFERENCE HELD FROM 3RD TO 5TH JULY, 2017

Academic Division:

Commissioner, KVS inaugurated the 6th Deputy Commissioner's Conference by lighting the lamp

The meeting then begun with inaugural speech of Shri U N Khaware, Additional Commissioner (Acad) He addressed the gathering and spelt out the objectives of the conference, need to take stock of past and plan for future He emphasized that the Annual DCs Conference is a platform for sharing of views, necessary introspection and to chalk out action plan for the current session He highlighted the following points for achieving the organizational goals

- 1 The learning of the Children of KVS is the utmost priority, if we focus on classes XI, IX & earlier classes then the result of Classes X & XII will also improve
2. There is a need to analyse failures, share success stories and fix targets for 2017-18 by making effective plans & accordingly, working on the future plan of action

Sh G.K Srivastava, Additional Commissioner (Admin), addressed the gathering and stressed on the need to focus on primary education in KVS instead of paying attention only to the Board classes.

Commissioner, KVS in his keynote address congratulated the DCs and their team of Assistant Commissioners, Principals and Teachers for the result of class X and XII-2017 and great success of online admissions for the session 2017-18 He assured that annual transfers will also take place online similar to last year

Commissioner, KVS enlightened the participants about the various activities to be implemented in order to achieve the organizational goals

- 1) He appreciated the DCs for implementing the new initiatives and asked to focus on programme like Taraunostav, Back to Basics, Awakened Citizen Programme, transfer of old text books, Academic Loss Compensation Programme, Donation of books to save environment, Fun Day/ No Book Day for primary students, Establishment of language labs, Video conferencing with regions/schools/students, SLATE, JIGYASA (MoU with CSIR), Promotion of Yoga education, Promotion of Sports Fitness Programme for students and games etc

Video message by Hon'ble HRD Minister Sh. Prakash Javadekar

Hon'ble HRM appreciated the efforts of KVS to produce excellent results in CBSE Class X and XII 2017 He highlighted the significance of recruitment of quality teachers for better education. He advised to focus on attitude of teachers during interview apart from fulfillment of academic qualifications He also emphasized on due weightage to be given for Teacher Training He advised that poor performing teachers should be counseled properly. He encouraged the interaction between KVs and local schools for community development and advised KVS to maintain the good Brand image already created

After the inaugural session, the agenda items were taken up for consideration /deliberation. A summary of the decisions on agenda items arrived at during the course of deliberations are given below:

1. Ideas for New Education Policy

The house has discussed new ideas that to be incorporated in new education policy. The outcome of brainstorming session is enclosed (Annexure-1)

Result Analysis 2016-17

The result of all regions was presented and in-depth analysis was done in the Conference. Result of class X and XII for session 2016-17 was appreciated except Economics, Business Studies and Mathematics of class XII.

To improve the result for all classes, following points were suggested by Additional Commissioner (Acad)

- 1 All classes from 6th to 9th and 11th must be monitored effectively for better result in Board classes.
- 2 Students must be given more and more opportunity to write with adequate speed and accuracy instead of classroom teaching only.
- 3 Learning outcome should be checked in all classes with given parameters
- 4 Subject teachers must co-relate with writing and understanding at micro level and analysis to be done for learning achievement
- 5 Printed Support material for class X and XII must be distributed after completion of the syllabus i.e. November end
- 6 Emphasis was given to prepare action plan to improve the Board result quantitatively and qualitatively for the year 2018 and also prepare Road Map for 2017-18 to achieve these targets.

The following decisions were taken to improve academic results qualitatively and qualitative.

- 1 All Deputy Commissioners shall analyse the results analysis of all Kendriya Vidyalayas particularly the results of class IX and XI.
- 2 Deputy Commissioners shall facilitate sharing of best practices with low performing Kendriya Vidyalayas during Principals Conference
- 3 All Deputy Commissioners shall plan for 2/3 day workshops for teachers on content enrichment particularly subjects like Mathematic, Economic and Business Studies at Regional Level for further improvement
4. Deputy Commissioners shall counsel teachers who have poor record of performance and take suitable action against willful defaulters
- 5 The Deputy Commissioners shall plan for activities that promote practice of writing among students, while attempting new pattern of CBSE questions, identifying students with low academic achievement at the beginning of academic year and providing structured remedial teaching for their improvement

Study / Support Material

The Study Material circulated last year was good as per the feedback obtained from the field. There is no need to change this year except the subject of Physics of Class XII which is found to be voluminous. Therefore it needs to be reviewed. It is also decided that the Student Support Material for class X will be printed this year in the light of CBSE's decision for compulsory Board examination. The study material must be distributed by October/November. The panel of Printers will be identified at KVS (HQ) level and provided to Regional Offices.

2. Admission in Kendriya Vidyalaya:

This year, admissions have been effected through **on line mode**, which was well received by all stakeholders. However, it was suggested that forms for single girl child are to be registered online as well as Offline. Registration of special provision admission will remain offline.

The academic session of KVS (HQ) shall prepare FAQ on various issues of admissions in Kendriya Vidyalayas including sponsoring agency quota.

For class XI admission, as per revised assessment scheme by CBSE, after discussion in the conference the following resolution is adopted:

The cut off Marks will be as under from the session 2018-19 onwards:

For science Stream – 70 %

For commerce Stream – 60%

For Humanities Stream – All Students declared pass by CBSE.

The matter may be taken up with Academic Advisory Committee for approval.

3 Back to Basics:

Back to Basics project has to be effectively implemented as per the instruction along with the Action Plan already circulated. SLATE (Students' Learning Achievement and Teachers' Effectiveness) (Online Test) – will be conducted as per the timeline finalized by the KVS (HQ) very soon by involving experts from outside KVS.

Under the project "Back to Basics" the following strategy to be adopted.

- This project covers classes I to VIII.
- For class I – III, the subject areas are languages and numeracy.
- For class IV – V, the subject areas are languages, numeracy and conceptual clarity (EVS).
- For class VI – VIII, the subject areas are languages, numeracy and conceptual clarity (Science & Social Studies).
- The basic parameters for assessing competencies shall be taken from NCERT document "Learning Indicators and Learning Outcomes."
- The expected/ target learning outcomes will be shared with all the stakeholders.

Academic division shall prepare monitoring tool for Deputy Commissioners to evaluate the activities planned to improve the learning outcomes in Kendriya Vidyalayas

4. Vidyalaya Plan & Assessment Tool (Vidyalaya Supervision Policy)

The details of Vidyalaya plan under supervision policy are discussed thoroughly. The integration of present Supervision Policy with Vidyalaya plan shall avoid duplication in both the schemes

5. Conduct of Internal Examinations:

All the formats of progress Report Cards for all the classes were discussed also clarified on Assignment and project work in different classes and also revised Progress Report Card in class XI. As far as the significant topics to be identified from class VI to VIII to carry forward the weightage of 10%, 20% and 30% respectively, it is decided that entire syllabus shall be covered in session ending examinations. However, few questions based on general nature could be asked from previous chapter.

6. Promotion of Science Learning in Schools:

The Deputy Commissioners have been briefed on various programs to promote Science learning includes Mathematics Olympiad, pre-regional Mathematics Olympiad, Vidyarthi Vigyan Manthan, Junior Science Examinations/NSO, Astronomical Telescope Making, Summer Science Camps, Understanding MoU between KVS –CSIR, INSPIRE-MANAK Programme, National Children Science Congress

7. Review of other on-going programme:

KVS has initiated the following programme for all round development of the Students

(i) **Mention of KVS in role of Pace Setting Organization**

In pursuance of the decision taken during 106th Board of Governors meeting held on 15.11.2016, KVS needs to provide a platform to government schools not only to share the best practices but also to exchange the best resources for ensuring excellence in pursuit of scholastic and co-scholastic activities in school system. In the said scheme it has been decided that KVS shall take an initiative to extend a handholding support to such government schools that are facing resource crunch in terms of infrastructure and are in close vicinity to KVs to play an effective role as a pace setting organization in the field of school education. In this regard, a meeting of Central Core Committee was held on 23.02.2017 at KVS (HQ) to develop the modalities for implementation of the said scheme in Kendriya Vidyalayas from the academic session 2017-18. The detailed letter along with plan of action has been circulated to all DCs vide letter F No 1-12/2017-ADC(Acad)/KVS dated 26.04.2017 for necessary action.

(ii) Awakened Citizen Programme

The program is being implemented across the country in all Kendriya Vidyalayas. First round of teacher training programme by Ramkrishna Mission has been completed in most of the regions. Suitable periods should be allotted in the time table for implementing ACP program.

(iii) Adolescent Education Programme

The scheme was discussed and all Deputy Commissioners are required to monitor the implementation mechanism in letter and spirit. Suitable periods may be allotted in time table for the purpose.

(iv) Judicious use of e-classrooms.

Optimum utilization of e-classrooms was emphasized. The teachers may be advised to use e-classrooms as per need. E-classrooms will be more effective in case of abstract concepts. KVS(Hqrs) has provided visualizers and other electronic gadgets in some schools to establish e-classrooms. The Principals may be advised in those schools for proper use of e-classrooms.

(v) Library Services

It has been highlighted that the students need to focus on regular reading of library books. The Principals must devise suitable mechanism to promote reading habits among the children. Every teacher and student should be issued the library books regularly and book review may be carried out.

The Academic division shall prepare guidelines to schools to gift expensive books to students on their birthdays to promote reading habit.

(vi) Student Council.

The Deputy Commissioners have been advised to constitute student council as per the direction given by KVS (Hqrs).

(vii) Alumni Association:

The Deputy Commissioners have been requested to follow up with the schools to constitute Alumni Association in every school. They should also be invited for various functions held in Vidyalaya. The data should be maintained to track the ex-students for the benefit of the Vidyalaya.

(viii) Parent Teacher Association:

The Deputy Commissioners have been apprised about the importance of PTA and advised the Principals to regularly conduct PTA meetings with follow up action.

(ix) Utilization of assets

The Deputy Commissioners have been briefed on various assets available in school like computers, labs, Sports fields etc and their optimum utilization.

- (x) Medium of instruction especially in Social Science

It was discussed in the meeting that the subject of Social Science may be taught through Hindi and English medium separately.

- (xi) Additional subjects in class IX/X.

As per CBSE provisions, the students of class IX/X may opt for additional subjects such as IT, Sanskrit/Hindi or any Regional Language.

- (xii) Procurement of Books on Character Building.

- (xiii) It has been discussed and decided that the books on character building may be procured from reputed publications like National Books Trust, NCERT, Ramakrishna Mission, SSUN etc for the libraries of Kendriya Vidyalayas.

- (xiv) Gifting inexpensive books to the children on their birthdays

The Deputy Commissioners have been advised to encourage the procurement inexpensive books like Swami Vivekananda etc and may be gifted to the children on the eve of their birthdays in schools. The Principals may be directed accordingly

The DCs have been requested to monitor and implement above programme effectively

New initiatives being planned in 2017-18

The following initiatives are planned for the session 2017-18

- a) Establishment of Language Labs.

KVS (Hqrs) is in the process of establishing 276 language labs in the country with the relevant software and computers. The Principals may be directed to use these labs more effectively to promote the communication skill in English. These labs should not be used for any other purpose

- b) Video Conferencing with regions/schools/students

The importance of Video Conferencing System in KVS to facilitate regular interaction between KVS (HQ) and ROs /Schools was discussed. A mechanism to explore such facility should be worked out

- c) Students' Learning Achievement and Teachers' effectiveness (SLATE)

- Design and execution of SLATE
- At Vidyalaya level Class I to VIII
- Regional level . Class II, IV & VII
- Headquarters level . III, V & VIII

d) Promotion of Yoga Education

The Deputy Commissioners have been reminded about the importance of Yoga and how it could be implemented in the school time-table. The focus should be on how Yoga could be practiced in daily life either at home or in school.

e) No Book Day/Fun Day in Primary

It is decided that Saturday will be no book day/fun day for Primary students. Primary students shall attend the school on Saturday to participate in various activities as mentioned below

1. CCA activities
2. Club Activities
3. Skill Development
4. Remedial Activities

The Principal shall arrange 90 minutes time table for each activity and also engage existing teachers for planning for implementation. The Principal shall also engage parents who are voluntarily willing to conduct activities, further he/she may engage coaches wherever it required

f) Involvement of Students in Different Activities

- (i) Vidyalayas Up keep: It is decided to involve students in Swachh Vidyalaya Abhiyan wherever students will be involved in up keeping Vidyalaya
- (ii) Skill training as Apprentice. the students from class VI onward shall be trained as skill workers like electrician, plumbers, carpenter etc to conduct petty repair works of Vidyalaya at the same time students also acquire skills of instrumentation
- (iii) Effective Use of Lunch Break time to inculcate good habits. It has been decided to inculcate good habits like washing hand before eating, cleaning Tiffin Box, community lunch to promote sociability and sharing under the leadership of the class teachers.

g) Grand Parents'/Parents' Day: It has been decided to conduct Grand Parents' Day in the present of the parents to showcase the native culture of respect towards elderly people

Training Division:

1. Regional Training Plan:

All the Regions to submit the training conducted by them in the quarterly proforma (as circulated by KVS (HQ) vide letter no F.110338/01/2017-18/KVS(HQ)/Acad dated 28-06-2017. Need based workshops are also to be organized subsequent to the re-organization of regions and according to the region-wise performance in board exams of various subjects

2. Certificate Programme for Professional Development of Primary Teachers (CPPDPT):

- It is to be impressed upon all Primary Teachers who are not B.El.Ed/D.El.Ed and recruited in or after September, 2001 in KVS, that they have to compulsorily undergo a six month Certificate Course in Elementary Education in compliance with NCTE Guidelines 2010. As CPPDPT of IGNOU is in its final phases, all Dy Commissioners are to ensure that the teachers concerned are enrolled, if not already done so, and are informed of the need to complete the course. No exemption is to be granted
- All DCs were informed that the six-month CPPDPT has been granted equivalence with the 21-day In-service Course and the teachers who have successfully completed the six-month CPPDPT will be granted one-time exemption from the 21-day In-service Course.

3. Identification of Resource Persons:

All the Deputy Commissioners of the regions have to identify Competent Resource Persons, subject and topic-wise, and to submit such lists to their respective ZIETs who will forward the same to ZIET Mumbai, which will consolidate such lists and share with KVS (HQ). ZIET Mumbai is to prepare and circulate the criteria to be followed for identification of teachers as Resource Persons. It is to be ensured that services of teachers empowered as Master Trainers are utilized at Regional level for training

4. Training of KVS persons by reputed Institutes:

The Deputy Commissioners of all the regions requested to identify the reputed Institutes in their regions which can undertake/provide specialized/customized training to KVS teachers/personnel on priority basis. Lists of such institutes to be shared with the respective ZIETs. ZIET Mumbai to consolidate such lists of Institutes

5. Training by KVS to outside participants.

All Deputy Commissioners of the feeder regions of various ZIETs have been requested to inform other schooling systems in their regions about teacher training being provided by the ZIETs

6. Adolescence Education Programme (AEP):

All the Deputy Commissioners to identify the Master Trainers and Nodal teachers for AEP in their regions and to ensure that there are at least 02 nodal teachers (01 Male & 01 Female) in every Kendriya Vidyalaya. It is also to be ensured that 23 hours of AEP activities are carried out every year by every KV as per the Blue book. Regular updation of information in the AEP MIS (Management Information System) is to be done by every Kendriya Vidyalaya on aeparc.org. AEP Master Trainers should be utilized to conduct AEP workshops at the regional level to empower the nodal teachers in every Kendriya Vidyalaya

7. Absenteeism during Training programme and workshops:

- Large scale absenteeism by teachers in the recent In-service courses has been noted with serious concern. All the Deputy Commissioners of the regions are requested to personally monitor and take suitable action to curb such indiscipline/misconduct and to ensure that absenteeism during In-service courses & other training programme is reduced. Exemptions should be granted only in genuine and deserving cases.
- The following Committee has been constituted to
 - a) Identify Remedial measures to be taken to check absenteeism in various training programme, and
 - b) Review the applicability of the Chattopadhyay Commission regarding the conduct of 21-day In-service training once every five years..

Committee to identify measures to check Absenteeism & to review applicability of Chattopadhyay Commission in In-Service Courses:

1. Dr Shachi Kant, JC (Trg), KVS (HQ) – Chairperson
2. Ms Usha A Iyer, Director, ZIET Mumbai – Member
3. Sh Ranvir Singh, Director, DC, KVS RO Chandigarh – Member
4. Sh P Devakumar, DC, KVS RO Bangalore – Member
5. Sh Ajay Pant, DC, KVS RO Lucknow - Member
6. Sh D K. Dwivedi, Assistant Commissioner (Vig), KVS (HQ) – Member
7. Smt Sona Seth, Assistant Commissioner (Acad), KVS (HQ) – Member Secretary

The Committee is to submit its report at the earliest.

8. Induction Training of Newly Recruited Teachers:

As approximately 6200 teachers are soon to be recruited into the system, all regions have been assigned the duty to provide Induction Training to the newly recruited teachers. First time in the history of KVS, induction training (regarding the culture & ethos of KVS/Subject/ pedagogy/conduct etc.) is to be imparted to the new recruits before being posted to the Vidyalayas. After Induction training, the trainee teacher is to be attached with a seasoned teacher in the school to get the training in classroom situation and also to allow them to observe the classes of others.

TEACHING OF LANGUAGES

1. Training of Sanskrit Teachers:

All the Deputy Commissioners of the region are to ensure that adequate provisions/facilities are available in all the Vidyalaya for teaching Sanskrit not only in Classes VI to VIII, but also from the classes IX to XII, if adequate number of students opt for the same

2. Regional/Foreign Languages:

The teaching of regional/foreign languages as additional language should be done in the Kendriya Vidyalayas as per norms. The students should not be denied the option to study the regional/foreign language, if norms as per KVS rules are fulfilled.

3. Focus on improving Communicative Skills:

- The Deputy Commissioners of all the regions are directed to lay emphasis on the implementation of the Communicative Skills project, English Strokes and effective utilization of language lab in their respective regions
- The training to improve communicative skills in English of all the teachers of each KV in every region is to be ensured through organization of intensive workshops at school/cluster/regional level. The hard copies of the Communication Skills cards are to be sent by RO Varanasi to all the regions for distribution of five sets of cards to each Kendriya Vidyalaya.

STAFF STRENGTH

The Deputy Commissioners of Regional Offices were directed to personally monitor the issue of staff sanction and strictly adhere to guidelines issued from time to time by KVS (HQ) and they noted the same

Division of Joint Commissioner (Pers.)

Re-Organisation of Kendriya Vidyalayas – Shifting of relevant records.

- The Deputy Commissioner have apprised that the records have been shifted to the respective regions on account of reorganization. It was also decided to change **the jurisdiction of KV, Budayan from Agra Region to Lucknow Region and KV, Sarni from the jurisdiction of Jabalpur Region to Bhopal Region.**
- Assistant Commissioner (Admn) was directed to examine the retention of KVs in Silchar station under the jurisdiction of Silchar Region and shifting of Regional Office from Duliagan to Tinsukia as per proposals of the Deputy Commissioners
- It was decided that necessary action for moving SFC proposal shall be initiated for creation of four new Regional Office one each in Rajasthan, Maharashtra, Himachal and Andhra Pradesh consequent upon increase of KVs in the Region due to reorganization.

Establishment of 03 new Kendriya Vidyalayas out of 54 KVs sanctioned on 04.03.2014.

The Deputy Commissioners of Bhubaneswar Region, Lucknow Region and Varanasi Region have been directed to pursue the matter and directed to complete the land transfer formalities by end of July, 2017, in respect of opening of KVs at Angul, District Angul (Odisha), RCF Raibareilly (UP) and Kauhar, District Amethi, (UP) KV MCF (RCF) Raibareilly has since been opened on 30.07.2017. Concerned Dy Commissioners to expedite remaining two cases

Establishment of 45 new Kendriya Vidyalayas out of 50 KVs sanctioned on 21.03.2017.

- 05 Kendriya Vidyalayas one each at (i) Chanderni Fatehabad, district Ashok Nagar, MP (ii) Nagaur, district Nagaur, Rajasthan (iii) Patan, district Patan, Gujarat (iv) Multai, district Betul, MP and (v) CISF Jaipur, district Jaipur, Rajasthan had been made functional. In the case of remaining 45 locations, 16 more KVs have been opened meanwhile, namely Sattenpalli, Distt Guntur, Ganjbasoda, District Vidisha, Kadrimiri, District Chickmagluru, Lahardaga, District Lohardaga, Khunti, District Khunti, No.2 Neemuch, District Neemuch, Bijapur, District Bijapur, Longding, District Longding, Dabra, District Gwalior, Channapatna, District Ramnagara, Rajampalli, Yerragondapalem, District Prakasham, Sukma, District Sukma, Dumka, District Dumka, Dholpur, District Rajasthan, Kurud District Chhatisgarh, Bhongir, District Telangana the Deputy Commissioners have been directed to liaise with the District Collectors for completion of land transfer formalities in the remaining cases on priority basis.

Examination of proposal for opening of new Kendriya Vidyalayas.

- **Opening of new KVs in Left Wing Extremism (LWE) affected district:** Out of 11 LWE affected districts, 02 KVs (i.e. KV Lohardaga and KV Khunti) are being opened in a day or two. The Deputy Commissioners were directed to pursue the matter of land transfer with the District Collector in districts Palamu, Girdih, Chatra, Bijapur, Sukma, Dumka, to enable KVS to consider issue of orders for opening Kendriya Vidyalaya.
- The proposal of district Kondagaon is meeting all requirements and shall be placed before BoG to list as feasible proposal.
- DC, Patna and DC, Mumbai were directed to pursue the proposal of district Nawada and district Gadchiroli.

Redressal of Grievances.

- Commissioner directed that the disposal of grievances on the CPGRAMS Portal should be appropriate and quality oriented. Further he directed to initiate action on regional grievance officers of Ernakulam Region for poor quality disposal.
- All Deputy Commissioners have been directed to visit the Portal on alternate days and ensure that no case is pending for more than 30 days.

Shikayat Nivaran Divas (SND).

The Deputy Commissioners have been directed to conduct SNDs and submit the reports as per schedule. They were also directed to redress the grievances in SND as early as possible and pursue such cases that are pending in KVS (Hqrs).

Regular Conduct of R-JCM.

The Deputy Commissioners were directed to conduct R-JCM regularly. They were also directed to inform the dates on which the R-JCM were conducted during 2016-17 and up to the month of June, 2017 if any.

Kendriya Vidyalayas functioning in rented accommodation.

The Deputy Commissioner, Ahmedabad has confirmed that the permanent building for Kendriya Vidyalaya Jetpur would be completed by October, 2017. She was directed to shift the KV into the permanent building after completion of handing- taking overs formalities

Annual Performance Appraisal Reports (APAR).

- The Deputy Commissioners Bhopal, Bhubaneswar, Kolkata, Delhi, Guwahati, Chennai, Ernakulam, Hyderabad, Jaipur, Jammu, Lucknow, Mumbai, Ranchi, Patna, Silchar, Varanasi have not submitted the APARs of some officers working under them (KVS letter No. F 11085-8/2016/KVS(HQ)/ Admn.I/ CCPU dated 03 07.2017 may be referred). APARs of DC, Delhi and Guwahati (Self) also have not been received All have been directed to submit the said APARs by 31 07.2017
- It was also decided to examine by AC (Admn I), the issue of report and review of APARs of PRT, TGT and PGT by their immediate superiors like H M / V P in the hierarchy, and take further necessary action of seeking Board of Governor's approval
- It was also decided that the reporting officers on the APARs of Deputy Commissioners shall record about the implementation of Official Language by Deputy Commissioners of the Regions

Constitution of Vidyalaya Management Committee (VMC).

As per the records received from Regional Offices the details of VMC meetings conducted during the year 2016-17 and 2017-18 are as under

S No	Name of Region	Number of KVs in Which no VMC meeting conducted	Number of KVs in which one VMC meeting conducted	S. No	Name of Region	Number of KVs in Which no VMC meeting conducted	Number of KVs in which one VMC meeting conducted
1	Agra	00	05	14	Jaipur	00	06
2	Ahmedabad	03	12	15	Jabalpur	03	08
3	Bangalore	01	04	16	Jammu	00	05
4	Bhopal	00	09	17	Kolkata	02	11
5	Bhubaneswar	04	15	18	Lucknow	01	07
6	Chandigarh	01	05	19	Mumbai	01	05
7	Chennai	00	10	20	Patna	05	15
8	Dehradun	01	06	21	Raipur	04	07
9	Delhi	01	02	22.	Ranchi	04	11
10.	Ernakulam	00	02	23.	Silchar	01	06
11	Gurgaon	02	08	24	Tinsukia	01	03
12	Guwahati	01	06	25	Varanasi	01	07
13	Hyderabad	01	10				

- The Deputy Commissioners were directed to ensure conduct of 03 VMC meetings in a year by all the Principals for smooth administering of KVs
- After deliberation it was also decided that HM and Vice Principal may also be invited as a special invitees in the VMC meetings.

Condemnation of Articles.

The Deputy Commissioners have been directed to comply the instructions contained in the Article 187 of Accounts Code for KVs and orders/ circulars issued by KVS in this regard from time to time, to avoid space constrains, damage of building due to dumping etc They have been directed to take up condemnation and final disposal of condemned articles in all KVs and Regional Offices and submit a certificate to this effect by 31.08.2017.

HBA not recovered from the retired employees.

- The Deputy Commissioners have been directed to ensure the complete recovery of HBA from the salary of employees of KVS before their retirement.
- Cases if any on non-recovery of HBA are reported, the Administrative Officers and Deputy Commissioners of the Regions shall be made responsible

Monitoring of court cases including contempt cases.

It was informed that there are 733 court cases pending in various courts including Tribunals It was directed that the court cases pending in the Regions shall be reviewed by the Deputy Commissioners and identify cases, if any, for their liquidation, in view of the instructions contained in the D.O letter No. N-17/13/2017-NM dated 12 04 2017 (Copy circulated in the conference) of Hon'ble Union Minister of Law and Justice. A proposal shall be moved by the Deputy Commissioners seeking the approval of Commissioner for liquidation of such cases

- The performance of KVS counsel shall be reviewed by the Deputy Commissioners to enable effective defending of court cases and proposal shall be moved to KVS for seeking approval
- On issues where the Hon'ble courts have granted stay order against the orders of KVS the same shall be informed to the concerned senior officer on phone/ SMS followed by proper correspondence
- It was also directed to file para wise comments in time and avoid seeking extensions for filing counter affidavit.
- The monthly reports of pending court cases should be sent to AC (L&C) on 5th of every month

Division of Joint Commissioner (Admn.):

- Updation of ALL India Seniority List of teaching & non-teaching staff has been taken up by KVS up to 01 01 2016. If any employee, has not been allotted seniority number, the same may be brought to the notice of J.C (Admn)
- While forwarding the cases of grant of selection scale, all details such as the In-service course last attended, ACR/APAR for the last 05 years shall be sent to KVS (HQ). In cases, where the teacher did not attend the In-service Course, the reasons beyond the control of the teacher for not attending In-service Course may be sent to KVS.
- A Committee consisting of Joint Commissioner (Admn.), DC, KVS, RO, Chandigarh and Asstt. Commissioner (E-II &III) has been constituted to examine delegation of powers of the Head of the Department for granting lien.
- All Dy. Commissioners were directed to conduct DPC for grant of senior scale to the eligible employees as per schedule
- Dy Commissioners have been directed to submit the service details after due verification from service book while forwarding the proposal for promotion of employees
- On-line applications being submitted by the applicants for LDE should be checked thoroughly by the Dy Commissioners/Principals to ensure correctness of the particulars
- Dy Commissioners, while forwarding cases of reimbursement of medical claim in emergency cases, should send to KVS as per check list and instructions contained in Office Order No.F 3-26/2005-06/KVS(HQ)/Budget dated 08 06 2017 and after pre-audit at RO level along with Dy Commissioner's recommendations
- Cases for grant of lien and pay fixation should be examined at RO as per rule and send to KVS (HQ) along with recommendation of Dy.Commissioner where Finance Officer Post is lying vacant and court case is involved. Verification for pay fixation may be sought for KVS(HQ)
- Vacancy position, inputs to Parliament Questions should be sent to KVS (HQ) after due verification
- SC/ST certification of employees appointed initially should be verified by KVS RO/KV from the authority who have issued the certificate
- DC Shall send the supporting documents in respect of cases of transfers recommended by them on administrative ground.

Division of Joint Commissioner (Finance):

OUTSTANDING AUDIT PARAS

- As on 31.5.2017, KVS was having 7724 Internal Audit Paras and 2907 AG Audit Paras. In 07 Regions, the number of pending internal audit paras are more than 400. They are **Jabalpur (836), Patna (576), Kolkata (517), Delhi (457), Ranchi (416), Jaipur (413), Chennai (404)**. In 04 Regions, the number of pending AG Audit Paras are more than 200. They are **Jammu (268), Delhi (262), Kolkata (210), Guwahati (206)**. All efforts should be made by Dy. Commissioners to settle these paras.
- It is expected that all the Dy. Commissioners shall ensure 100% audit of Vidyalayas under their supervision but it has been observed that in 07

Regional Offices, the target of 100% audit has not been achieved. The details are as under -

Sl. No.	Name of RO	No. of KVs	No. of KVs audited	Percentage
1	Raipur	44	02	04.50%
2	Tinsukia	42	11	26.00%
3	Patna	51	28	55.00%
4	Lucknow	54	32	59.25%
5	Jabalpur	52	33	63.46%
6	Chandigarh	52	35	67.00%
7	Guwahati	45	36	80.00%

- As per the decision taken in Finance Committee meeting held on 27th June, 2017, all the Deputy Commissioners of the Regions and Director, ZIETs have been advised to conduct the Audit Adalat in three spells (July, August and September, 2017) to comply the outstanding Internal Audit and AG Audit paras.
- ADC (Admn.), KVS also directed that Audit Team should be sensitized to incorporate only genuine points in the Audit Reports.
- Commissioner, KVS strictly directed all the Deputy Commissioners to initiate disciplinary proceedings against the defaulting Principals for not furnishing suitable replies to the Audit paras for its settlement.
- Some of the Regions have not conducted 100% Internal Audit. In this connection, Dy. Commissioners have been directed to ensure internal audit of all the Vidyalayas during the year 2017-18.
- Joint Commissioner (Finance) may issue necessary instructions to all Dy. Commissioners for recovery of excess payments pending representation of the individuals.
- All DDOs may ensure that audit paras raised on frivolous matters are settled before audit party depart from the KV / Office.

FEE COLLECTION THROUGH UBI WEB PORTAL

- Vidyalayas should encourage Students/Parents to pay fees through online mode by using Pre-paid Cards/ATM/Debit Card/Net Banking and discourage cash payments.
- Regional Offices should ensure that the students' data verification process is completed in time and confirm its correctness through "Verification Count"

- Finance Division should prepare detailed FAQ in consultation with the UBI and the same should be displayed in the KVS website

IMPLEMENTATION OF DIGITAL PAYMENT

- Ministry of HRD allotted the target of 300, 00,000 Digital Transactions for the Financial Year 2017-18. The target for each Region and ZIET will be communicated soon.
- Salary and Fee Transactions done through UBI Portal will be counted as the Digital Transactions in KVS HQ. Hence these transactions need not be taken into Account by ROs/KVs.
- Dy Commissioners should ensure that there is no cash transaction in the Vidyalayas and in the Regional Offices
- Vidyalayas can approach their official bankers for installation of Point of Sales (POS) Machines in order to promote the Digital Transactions.
- Canteen Owners may also be encouraged to introduce Digital transactions with the support of Point of Sales (POS) Machines
- Internal Audit Team during the audit of Vidyalayas should ensure that there is no cash transaction in the Vidyalayas
- Vidyalayas may be instructed to display their Bank Account details including the Bank Name, IFSC Code, Account No. and Branch details in the Vidyalayas website in order to promote Digital transactions from Students/Parents and other Stakeholders.

TAX DEDUCTIONS AND FILING OF TDS RETURN

- Dy Commissioners are directed to inform the Vidyalayas to obtain separate Permanent Account No. (PAN) from the Income Tax Department for filing of Returns, etc
- Dy Commissioners are also directed to inform the Principals of the Vidyalayas that in case of any penalty charged by the Income Tax Department for not filing the TDS Return in time, they should not use the Vidyalaya VVN for remitting the penalty amount.
- In case any penalty is charged by the Income Tax Department, it is the responsibility of the concerned Drawing & Disbursing Officer (DDO) to pay the penalty from their end and not from the VVN Fund Account.

RECOVERY OF OUTSTANDING DUES FROM THE PROJECT AUTHORITIES

- All Regional Offices should communicate the outstanding balance of over dues recoverable as on 31.3.2017 to the concerned Project Authority for its confirmation
- In case of any differences pointed out by the Project Authority, the Finance Officer/Assistant Commissioner should be deputed to the concerned Project Authority for its reconciliation
- All Dy Commissioners are directed to personally interact with the concerned Project Authority for the immediate recovery of overdue amount

- It was also decided that Joint Commissioner (Fin) may ask all sponsoring authorities to clear all outstanding dues, failing which KVS will be compelled to stop admissions in Class-I in the year 2018-19

NATIONAL PENSION SYSTEM (NPS)

- All Deputy Commissioners should upload the NPS subscription in the NSDL website on 25th of every month and the uploaded amount should be remitted to the NSDL on the salary day without fail
- Dy. Commissioners and Principals should ensure that the Mobile number, e-mail id and nomination forms are filled up on the NSDL website to facilitate redressal of grievances and for timely settlement of final payments.

Works Division:

TO REVIEW THE STATUS POSITION OF TRANSFER OF LAND:

It was informed to Dy Commissioners that as on date in respect of 91 KVs in old cases, 05 KVs out of 54 KVs sanctioned in March 2014 including KV, Akampet (Manipur) & Khasrawad (MP) and in 38 cases out of 50 KVs sanctioned in March 2017 transfer of title of land is still pending Dy Commissioners have been directed to liaise with District Collector and expedite transfer of land and to enable Sangathan to construct permanent school building

(A) : KVs where school building have been sanctioned on the undertaking given by State administration but formal sanction of State Govt. for transfer of land on permanent grant basis free of cost is awaited.

- Addl Commissioner (Admn), KVS impressed upon all the Deputy Commissioners to follow up with the sponsoring agencies to obtain the sanction order as per mandate given by the Board of Governors KVS in its 79th meeting held on 26th June 2008, **29 KVs were sanctioned on the undertaking given by State Administration but formal sanction of State Governments for transfer of land on permanent grant basis free of cost is awaited**
- Deputy Commissioners should closely liaise with Distt Collector / Deputy Commissioner of the concerned districts in this regard

(B) KVs where land identified & planning action initiated awaiting lease/permanent grant basis free of cost from State government for transfer of land.

- As on date, land has been identified in 91 KVs, but receipt of order for allotment of land on Lease/permanent grant basis free of cost, Handing/Taking over of land and copy of Revenue record/execution of lease deed are pending.
- These 91 KVs are functioning in sponsor's temporary buildings which are inadequate /structurally weak. In some case safety certificate is not provided by construction agencies
- Deputy Commissioners should co-ordinate with sponsoring authorities citing the urgency of construction of school building in the above situations

(C) KVs where land is yet to be identified.

- The Deputy Commissioner must have closer look in respect of 31 old KVs and 5 & 38 KVs sanctioned in March 2014 & March 2017 respectively Only good and usable land fulfilling KVS norms/requirements should be selected
- All the Deputy Commissioners were requested to carry out the inspection of site personally along with other team members including one Technical member from construction agency and submit specific recommendation of site instead of simply forwarding it for acceptance by KVS
- While recommending the site, Deputy Commissioners must ensure that essential facilities required to run the Vidyalaya smoothly (i.e. potable water supply lines, electricity, approach road, fairly leveled land etc.) are available
- The site must be free from encumbrances like old & dilapidated structure, HT/LT line and trees standing thereon etc. (only required number of trees falling in layout of the building should be removed by the sponsors)
- The mode of transfer of land (i.e. either on lease basis or permanent grant basis) and location of the site i.e. Urban, Semi-Urban or Rural etc. should be specifically mentioned in the Performa devised and circulated by KVS for submission of the feasibility report.
- OSD (Def) to closely liaise with sponsoring authority / Ministry of Defence for early transfer of land in respect of KVs sponsored by M O D. as there is inordinate delay in finalizing the transfer/ leasing of land to KVS

(D) Status of 54 new Kendriya Vidyalayas sanctioned by Ministry of HRD (Govt. of India) during 2014-15. (March 2014)

- In 01 KV (KV Kasarwad), out of 54 sanction vide Order dated 31 03 2014, alternate land has been accepted and other land transfer formalities are pending, in 01 more case i.e. KV Akampat the transferred land is in dispute and sponsoring authority is to identify alternate suitable land.
- Due to non-completion of land transfer formalities, the opening of these 3 KVS (KV No 2 Angul, KV RCF Rae Bareilly & KV Kauhar) is held up. The concerned Deputy Commissioners were requested to complete the land transfer formalities in these cases.

(E) Status of 50 new Kendriya Vidyalayas sanctioned by Ministry of HRD (Govt. of India) during 2017-18 (March 2017).

In respect of 50 KVs sanctioned in March 2017, in 12 cases land transfer formalities have been completed. These cases were supposed to be opened before June, 2017. Joint Commissioner (Pers.) has been directed to submit the status to MHRD for further course of action.

Miscellaneous Decisions

- On unanimous demand of Deputy Commissioners, Commissioner directed an agenda item may be put up in the works committee regarding creation of technical posts to attach to all Regional Offices
- Commissioner, KVS, informed that Joint Commissioner (Finance) has already prepared a proposal for taking Loan from Financial Institutions/Banks to tide over shorting of funds. He further desired that annual plan for requirement of funds for next five years for ongoing works, new school buildings, additional classrooms, staff

quarters and additional requirement of rooms viz, language room, yoga shed, record room may also be projected, including fund for reconstruction of Vidyalaya (which have already lived its life i.e. 40-50 years old, where the building are declared unsafe) and given to Joint Commissioner (Fin.) for incorporating as agenda item in Works Committee

- Works Branch should check the revised space norms submitted by SPA and put up in forth coming Works Committee.
- Additional Commissioner (Admn) suggested that four section school building may be proposed for Kendriya Vidyalayas located in metros

STATUS OF ONGOING WORKS OF SCHOOL BUILDINGS TARGETED FOR COMPLETION DURING 2017-18.

- Targeted 30 school buildings for completion during the current financial year 2017-18.
- Deputy Commissioners concerned to closely liaise with the respective construction agencies at their level to ensure the completion of the school buildings.
- Submission of monthly progress report in KVS format along with photographs and monitoring committee report regularly by 1st week of every month for timely release of funds
- Principals may ensure to deposit the funds immediately with construction agency

SPECIAL REPAIR/STRENGTHENING OF PERMANENT SCHOOL BUILDINGS.

- Emphasized the need to carry out Annual repair & maintenance of permanent school building at Vidyalaya level out of VVN
- A sum of Rs 837 Crores already released for carrying out annual repair & maintenance of 10924 units of staff quarters located in 605 Kendriya Vidyalayas under 25 Regional Offices for the year 2017-18.
- All Deputy Commissioners were asked to ensure that funds are utilized proportionately for all the quarters for civil & electrical works so that repair of all staff quarters is carried out and problems of the residents/staff are minimized
- Obtain safety certificate for all KVs either functioning in project sector/IHL/temporary building provided by Sponsoring Agencies or in the permanent school buildings constructed by KVS (HQ)
- No KV should be allowed to run in the buildings delivered unsafe.
- New proposals for essential & inescapable works should only be forward for consideration of KVS (HQ).
- DCs are directed not to forward any new estimate of special repair of KVs where any work is in progress or account of the work is not settled.

SETTLEMENT OF ACCOUNT.

Ensure to settle all the accounts of completed works

SUPPLEMENTARY ITEM:-

TRANSFER OF AMOUNT UNDER HEAD "DEPOSIT WITH CONSTRUCTION AGENCIES" TO HEAD "LAND AND BUILDINGS".

- Superintending Engineer pointed that construction works / repair works KVS releases fund in installments to construction agencies through principal of concerned Kendriya Vidyalayas from time to time. The principals are required to adjust this amount to Head "land and buildings" as soon as monthly progress reports of the work showing expenditure incurred against the work up to month ending are received. This exercise is not being done by principals. As a result a sum of Rs. 300 75 Crore and Rs. 120 79 Crore has reflected in the balance sheet of financial year 2016-17 for construction and maintenance works respectively. The huge outstanding amount may lead to audit objection as well as curtailment of construction budget by the Ministry in the subsequent years citing that huge amount is lying unutilized with construction agencies whereas the fact remain that the amount has already been spent on construction /repair works but book adjustment has not been carried out by the concerned principals.
- It is noted that the figures are alarming in KVS Agra, Bhubaneswar, Dehradun, Lucknow and Jammu Region.
- The principals should be directed to adjust the amount lying under Head "Deposit with Construction Agencies" to the Head "land and buildings" without delay on receipt of monthly progress reports

राजभाषा अनुभाग:

दिनांक 04.07.2017 को आयोजित उपायुक्तों की संगोष्ठी में राजभाषा हिन्दी के प्रगामी प्रयोग को बढ़ावा देने के लिए मुख्यालय द्वारा निम्नलिखित दिशा-निर्देश दिए गए :-

1. हिन्दी पत्राचार को क्षेत्रवार कार्यान्वित किया जाए तथा इस संदर्भ में 'क' क्षेत्र के कार्यालयों को 'क' और 'ख' क्षेत्र के कार्यालयों से प्राप्त अंग्रेजी पत्रों का उत्तर हिन्दी में दिए जाने का प्रयास किया जाए। प्रत्येक कार्यालय में हिन्दी के कामकाज के लिए जांच-अधिकारी नियुक्त किया जाए।
2. राजभाषा अधिनियम 1963 की धारा 3(3) का अनुपालन सुनिश्चित किया जाए। इस नियम के अंतर्गत 14 कागजातों को हिन्दी और अंग्रेजी में साथ-साथ जारी करना अनिवार्य है।
3. हिन्दी में पत्राचार और प्रसार सामग्री में 50% की राशि अनिवार्य रूप से खर्च की जाए। शेष 50% की राशि अन्य भारतीय भाषाओं और अंग्रेजी पर खर्च की जा सकती है। पुस्तकालयों में हिन्दी पुस्तकों की खरीद पर 50% की राशि (संदर्भ पुस्तकें एवं जर्नल इत्यादि पर खर्च की राशि को छोड़कर) खर्च की जाए। शेष 50% की राशि अंग्रेजी पुस्तकों पर खर्च की जा सकती है।
4. हिन्दी कार्यशाला का आयोजन प्रत्येक तिमाही में किया जाए तथा राजभाषा कार्यान्वयन समिति की बैठक का आयोजन प्रत्येक तिमाही में एक बार कार्यालय अध्यक्ष की अध्यक्षता में की जाए।
5. प्रशासनिक, शैक्षिक एवं लेखा निरीक्षणों के दौरान अधिकारियों द्वारा राजभाषा संबंधी निरीक्षण भी किया जाए तथा वे मुख्यालय द्वारा निर्धारित प्रपत्र में अपने कार्यालय के कार्यालय प्रमुख को रिपोर्ट प्रस्तुत करें।
6. क्षेत्रीय कार्यालयों एवं उनके अधीनस्थ विद्यालयों से प्राप्त हिन्दी की तिमाही प्रगति रिपोर्ट तथा समेकित तिमाही रिपोर्ट नियमित रूप से तिमाही की समाप्ति के 15 दिन के भीतर संगठन (मुख्या.) को प्राप्त हो जानी आवश्यक है।

Sports Division:

➤ **Review of the Minutes of last NSCB meeting held on 24th March 2017**

The minutes of meeting held on 24.3.17 were ratified.

➤ **Sports Modalities 2017-18 (New Changes)**

Ratified the increase of DA from Rs.350 to Rs 400 per child Re allotment of colour to the Regions also approved

➤ **Conduct of Sports Coaching Camp of Regional team, KVS team, Subroto and Nehru Cup team at SAI Coaching Centre before participating in higher Tournament/Completion.**

Approved the conduct of coaching camp of Regions/KVs team at SAI Center, LNIFE, KIIT Bhubaneswar and local state academy.

➤ **Conduct of National School Games 2017-18 (SGFI Meet) at KIIT Bhubaneswar.**

KVS will conduct SGFI, National Sports Meet in rope skipping in KIIT Bhubaneswar in the 2nd week of December 2017.

➤ **Conduct of ISF-WSC Tournament for Handball (Boys) in 2018-19.**

KVS received proposal to conduct- Asian school championship in handball (Boys) 2018-19 It is proposed that the details programme /expenditure may be collected from SGFI Agra for further necessary action

➤ **Developing Sports HUB & Spokes Centre for Table- Tennis**

The proposal of Chennai Region Sports HUB & Spokes Centre to develop Table-Tennis has been approved. The expenditure will be met out from the NSCB fund It was also suggested to get the proposal from the other Regions for developing such Hub/Sports coaching in their Regions

➤ **Effecting functioning of Regional Sports cell in Regions.**

The regional sports cell must function as per the directions given in the sports modalities 2017-18 and Deputy Commissioners will ensure the effective function of Regional Sports Cell.

➤ **Proposed Venue for 49th KVS National Sports Meet 2018-19**

1. **Bhubaneswar Region- Boys & Girls (U-14)**
2. **Ranchi Region- Boys (U-17&19)**
3. **Ahmedabad Region- Girls (U-17&19)**

Proposed venue for 49th KVS National Sports Meet 2018-19 approved. The details are as under :-

- 1 Bhubaneswar Region- Boys & Girls (U-14)
- 2 Ranchi Region- Boys (U-17&19)

3 Ahmedabad Region- Girls (U-17&19)

DCs of host regions are requested to prepare the details of sports infrastructure and stay venues for the above said meets and take the approval from KVS HQ.

➤ **Implementation of Physical Fitness Programme “ स्वस्थ बच्चे – स्वस्थ भारत**

It will be implemented shortly in all KVs at the earliest

➤ **Enhancing the financial from Rs. 20,00,000/- to Rs. 30,00,000/-power of the Deputy Commissioners of the Region for sanctioning proposal for Development and Maintenance of Sports Infrastructure in the Vidyalayas in their Region.**

Approved.

➤ **Enhancement of remuneration for selectors/ Umpires & Referees /Officials from Rs. 1200/- to Rs. 1500/-**

It is proposed by the house to take the approval from chairman of KVS National sports control board (under consideration).

➤ **Any other points**

A. Provision of Attendance for students playing sports other than KVs

B. Loss of study due to sports participation by students

C. Vidyalaya will arrange block periods for sports activities (Time-Table)

D. Bench mark/sub-standard for team for KVS NSM

E. Physical education as a subject in class 11th and 12th

F. Marks for sports from class 6th to 8th

G. Proposal for Moscot for 48th NSM should be common

A The students may be treated on duty if they play from federation/association in Athletics, Archery, Badminton, Tennis, Table Tennis, Cricket, Boxing, Football, and Swimming and sponsored by KVS

B Vidyalaya will provide extra classes/ coaching to the students and they may be allowed to attend the classes at the coaching/training/tournament venues,

C Sports cell KVS HQ will design the block periods for the sports activities in KVS

D Commissioner viewed it seriously regarding the sub-standard team in KVS NSM It has been advised that the teams must play local matches before participating in Regional, National Sports Meet and bench mark will be followed before selection of players.

Commissioner, KVS has emphasized that there is an urgent need to improve the standard of games in KVS and advised to fix benchmark for Regional level selection and no substandard team/player should come for National/SGFI participation

- E. Physical education may be offered at class 11th and 12th as optional/elective subject
- F. House suggested marks/grading for sports activities should be given in class 6th to 8th along with other subjects
- G. Approval of Masoct for 48th NSM has already been accorded by the competent authority
