



केन्द्रीय विद्यालय संगठन(मु0)
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016
KENDRIYA VIDYALAYA SANGATHAN (HQ)
18, Institutional Area, S.J. Marg, New Delhi-110016.
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E-mail/Speed Post

F. 110338-25/2014/ KVSHQ (Acad)/

Dated: 10-12-2014.

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: Programme on Leadership Skills, Effective School Management and Leadership for Senior PGTs of Kendriya Vidyalaya Sangathan – As per CBSE.

Madam / Sir,

This is to inform you that Commissioner, KVS is pleased to accord approval for the conduct of 16 batches of (06 days each) training programme on Leadership Skills, Effective School Management, and Leadership for Sr. PGTs at **Agra, Jaipur and Hyderabad**. The programme fee in respect of the participants will be borne by KVS (HQ). The following along with participants certificates will be provided to the participants by the training agency:

- A Twin Sharing Accommodation for the Participants for maximum 5 Nights and 6 Days in mid-scale business hotels.
- B Breakfast, Lunch, Dinner, Tea & Refreshments
- C Program Materials (Pads, Pens, Folder, Program Workbook & CD, s)
- D Either cultural evening or sightseeing trip will be organized for the participants once during the program.

The TA/DA of participants towards this programme will be borne by concerned KVs.

You are requested to nominate the required number of Sr. PGTs (those who have completed at least 05 years as PGT) preferably in order of seniority under intimation to this office. The following is to be ensured :

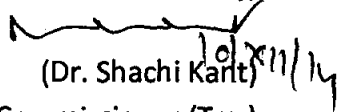
1. The PGTs who are due for retirement in the year 2015 or before should not be deputed for the training.
2. PGTs teaching Hindi, English, History, Geography etc. should preferably be deputed for these courses so that any study camps being held during the winter break for class XII students are not adversely affected.
3. Dates & Venues should be communicated to the participants of your region concerned.

The programme venues and dates are as follows:

BATCH NO. & DATE	HYDERABAD (Venue-1)	HYDERABAD (Venue-2)	AGRA(Venue-3)	JAIPUR(Venue-4)
	ADDRESS & TELEPHONE NO. Hotel Woodbridge Grant # 11-4-649/C, A.C. Guards, Lakdikapool, Hyderabad – 500004. Phone No.: Area Code(040) 666666111, 67666111	ADDRESS & TELEPHONE NO. Hotel Paradise, A-2 Metal Colony, Sikar Road, Opp Bhavani Niketan, Jaipur, Rajasthan Phone No.: (0141) 6700700, 09799299202	ADDRESS & TELEPHONE NO. Hotel Amar, Amar Yatri Agra, Tourist Complex, Fatehabad Road, Agra – 282001. Phone No.: Area Code(0562) 4027000 4027001 4027002	ADDRESS & TELEPHONE NO. Hotel Paradise, A-2 Metal Colony, Sikar Road, Opp Bhavani Niketan, Jaipur, Rajasthan Phone No.: (0141) 6700700, 09799299202
BATCH NO. & DATE	REGION AND NO. OF PGTs TO BE DEPUTED	REGION AND NO. OF PGTs TO BE DEPUTED	REGION AND NO. OF PGTs TO BE DEPUTED	REGION AND NO. OF PGTs TO BE DEPUTED
ONE – 19 th to 24 th , December, 2014.	Hyderabad-35 Ahmedabad-15	Bhubaneshwar-25 Ranchi - 25	Agra – 25 Varanasi – 25	Jaipur – 50
TWO – 25 th to 30 th December, 2014	Ahmedabad-15 Bangalore-35	Jabalpur-45 Raipur 05	Chandigarh-30 Dehradun-20	Delhi – 15 Patna - 35
THREE – 31 st December, 2014 to 05 th Jan., 2015	Chennai – 40 Bhopal – 10	Kolkata – 40 Raipur – 10	Guwahati – 40 Jammu - 10	Lucknow - 50
FOUR – 6 th to 11 th Jan., 2015.	Eranakulam – 40 Bhopal – 10	Mumbai – 45 Raipur - 05	Gurgaon – 40 Jammu – 10	Delhi – 50

Attendance of the deputed participants in the programme is compulsory. The Dy. Commissioner of the Region must ensure full attendance of the deputed PGTs in the programme. In case of emergency, Dy. Commissioner of the concerned region is empowered to give exemption to any participant **only with a suitable replacement**. In such cases, the details of the substitute's name should be informed to Sh. Halim Jung, Director, Xtraa Solutions, Training and Development, C-3, Sector 56, Noida – 201301(halim.jung@gmail.com) under intimation to this office.

This issues with the approval of the competent authority.

Yours faithfully,

(Dr. Shachi Karti)
Joint Commissioner (Trg.)

Copy to:

1. Sh. Halim Jung, Director, Xtraa Solutions, Training and Development, C-3, Sector 56, Noida – 201203 for information and necessary action at their end.
2. PS to Commissioner, KVS (HQ) for information.
3. PS to Additional Commissioner (Acad.), KVS (HQ) for information.
4. DC (EDP) for uploading on KVS Training Website.
5. Guard File.