



केंद्रीय विद्यालय संगठन Kendriya Vidyalaya Sangathan  
18, संस्थानिक क्षेत्र/ 18, Institutional Area  
शाहीद जीत सिंह मार्ग/ Shaheed Jeet Singh Marg  
नई दिल्ली-16/ New Delhi - 16

F.No.110239/51/Cir./2015/KVS (Budget)

Dated: 23.11.2015

The following orders issued by Government of India are uploaded on the KVS Website for information and necessary action.

1. G.I.Dept. of Per. & Trg., O.M.No.F.No.11013/08/2013-Estt. (A-III), dated 31-8-2015 regarding representation from Government servant on service matters - reiteration of instructions.
2. G.I., M.F., Resoln.No.F.No.5 (1) B (PD)/2015, dated 20-4-2015 regarding Rate of interest for GPF, etc., for 2015-16.
3. G.I., M.H., O.O.No.F.No.S-11045/36/2012-CGHS (HEC), dated 7-9-2015 regarding CGHS rates for Cancer Surgery for Hospitals empanelled under CGHS - Revised with effect from date of issue of this order.
4. G.I., Dept. of Pen. & P.W., O.M.No.41/21/2000-P&PW (D), dated 20-8-2015 regarding issue of Pensioners' Identity Card to pensioners.
5. G.I., Dept. of Per. & Trg., O.M.No.25013/01/2013-Estt.A-IV, dated 11-9-2015 regarding Strengthening of administration - Periodical review under FR 56(j) and Rule 48 of CCS (Pension) Rules, 1972.
6. G.I., Dept. of Per. & Trg., O.M.No.F.No.C-11020/1/2015-Vig., dated 14-9-2015 regarding Review of Mechanisms to ensure probity among Government servants.
7. G.I., Dept. of Pen. & P.W., O.M.No.1/19/2013-P&PW (E), dated 16-9-2015 regarding verification of qualifying service after 18 years service and 5 years before retirement.

(S.Muthusivaraj) 11/15  
Asstt.Commissioner(Fin.)  
Tel. 011-26523070

**Distribution:**

1. The Deputy Commissioner, KVS, All ROs.
2. The Finance Officer, KVS, All ROs.
3. All Officers/Section at KVS (HQ.).
4. Principal, KV, Kathmandu, Moscow/Tehran.
5. The General Secretary, All Recognized Associations.
6. The Director, ZIET Gwalior, Mumbai, Mysore, Chandigarh & Bhubaneswar.
7. The Deputy Commissioner, (EDP), KVS (HQ.) with the request to upload the above circulars on the KVS Web site.
8. RTI Cell KVS (HQ.)
9. Guard file.

G.I., Dept. of Per. & Trg., O.M.No.F.No.11013/08/2013-  
Estt.(A-III), dated 31-8-2015

**Representation from Government servant on service  
matters – reiteration of instructions**

The undersigned is directed to refer to OM of even number, dated the 6<sup>th</sup> June, 2013, wherein instructions have been issued on submission of representation by Government servants about their service matters. In spite of these instructions, it has been observed that Government servants including officers/officials of paramilitary forces and Army personnel continue to represent directly to the Prime Minister, Minister, Secretary(P) and other higher authorities, directly.

2. As per the existing instructions, wherever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his Office, or such other authority at the appropriate level who is competent to deal with the matter in the organization.

3. Such submission of representations directly to other authorities by-passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate these instructions. This can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3 (1) (iii) of the Central Civil Services (Conduct) Rules, 1964. It is clarified that this would include all forms of communication including through e-mails or public grievances portal, etc.

4. Attention in this connection is also invited to the provision of Rule 20 of CCS (Conduct) Rules, 1964 prohibiting Government servants from bringing outside influence in respect of matter pertaining to his service matter. Representation by relatives of Government servant is also treated as outside influence as clarified *vide* M.H.A., O.M. No. F.25/21/63-Estt.(A), dated 19-9-1963.

5. It is reiterated that these instructions may be brought to the notice of all Government servants including officers / officials of paramilitary forces and member of Armed Forces and action taken against those who violate these instructions.

**Rate of interest for GPF, etc., for 2015-16**

It is announced for general information that during the year 2015-16, accumulations at the credit of subscribers to the General Provident Fund and other similar funds shall carry interest at the rate of 8.7% (Eight point seven per cent) per annum. This rate will be in force during the financial year beginning on 1-4-2015. The funds concerned are :—

1. The General Provident Fund (Central Services).
  2. The Contributory Provident Fund (India).
  3. The All India Services Provident Fund.
  4. The State Railway Provident Fund.
  5. The General Provident Fund (Defence Services).
  6. The Indian Ordnance Department Provident Fund.
  7. The Indian Ordnance Factories Workmen's Provident Fund.
  8. The Indian Naval Dockyard Workmen's Provident Fund.
  9. The Defence Services Officers Provident Fund.
  10. The Armed Forces Personnel Provident Fund.
2. Ordered that the Resolution be published in Gazette of India.

**CGHS Rates for Cancer Surgery for hospitals empanelled  
under CGHS – Revised with effect from date of issue of this  
order**

The undersigned is directed to draw attention to the Office Memorandum of even number, dated the 1<sup>st</sup> October, 2014 and to clarify that CGHS rates for Cancer surgery at Hospitals empanelled under CGHS shall be as per the details given below:-

2.1 Rates of Tata Memorial Hospital, Mumbai (2012), as mentioned below for Cancer surgical procedures are treated as CGHS rates for NABH accredited hospitals. For Non-NABH accredited hospitals, the rates would be reduced by 15%. These rates are for treatment for semi private ward entitled class with 10% decrease for General ward and 15% enhancement for Private ward entitled beneficiaries.

2.2 The duration of treatment for different categories of Surgery will be as follows:

Category I	...	1-2 days
Category II	...	3-5 days

(7-10 days in respect of operations involving Abdominal / thoracic cavity)

Category III, IV, V & VI	...	12-14 days
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2.3 The surgical procedures are enlisted under Categories - I, II, III, IV, V & VI and the list is annexed to this Office Order (at Annexure-D).

2.4 Rates applicable for room rent (Accommodation Charges) for different categories of wards are given below:—

General ward	—	₹ 1,000 per day
Semi-private ward	—	₹ 2,000 per day
Private ward	—	₹ 3,000 per day

CGHS beneficiaries are entitled to facilities of private, semi-private or general ward depending on their basic pay / pension. The entitlement is as follows:—

Sl. No.	Basic Pay (without the inclusion of Grade Pay)	Entitlement
1.	Up to ₹ 13,950	General Ward
2.	Between ₹ 13,951 and ₹ 19,530	Semi-Private Ward
3.	₹ 19,540 and above	Private Ward

For any day care procedure requiring short admission — a few hours to one day — accommodation charge for one day as per entitlement shall be applicable, provided the patient has been admitted in a room as per his/her entitlement.

2.5 Investigation rates and procedure charges for Chemotherapy shall be as per CGHS prescribed rates of concerned city. In case of Chemotherapy, the rates prescribed are procedural charges only. Room rent, investigations and cost of medicines are reimbursable in addition to procedural charges.

2.6 Consultation fee shall be as per CGHS rates applicable.

2.7 Investigations rates shall be as per CGHS prescribed rates of concerned city.

2.8 Cost of Implants / stents / grafts is reimbursable in addition to package rates as per CGHS ceiling rates for Implants / stents / grafts.

2.9 The rates applicable for Anaesthesia, Operation Theatre and Surgery Charges under Grades I, II, III, IV, V & VI are given below:—

Sl. No.	Description	Rate in Rupees
<b>ANAESTHESIOLOGY CHARGES</b>		
1	Anaesthesia Fees - Grade I ...	2,700
2	Anaesthesia Fees - Grade II ...	5,000
3	Anaesthesia Fees - Grade III ...	8,000
4	Anaesthesia Fees - Grade IV ...	10,000
5	Anaesthesia Fees - Grade V ...	14,000
6	Anaesthesia Fees - Grade VI ...	18,000
<b>SURGICAL ONCOLOGY — Operation Theatre (Hospital Service Charges)</b>		
1	Minor OT - Service Charges ...	1,000
2	Minor OT - Surgery Charges ...	870
3	Minor OT - Drugs / Consumables (without GA) ...	500
4	Minor OT - Drugs / Consumables (with GA) ...	750
5	Major OT - Service Charges - Less than 2 Hrs. ...	5,000
6	Major OT - Service Charges - 2 to 4 Hrs ...	10,000
7	Major OT - Service Charges - More than 4 Hrs ...	20,000
<b>SURGERY CHARGES</b>		
1	Grade I Surgery ...	5,000
2	Grade II Surgery ...	12,500
3	Grade III Surgery ...	20,000
4	Grade IV Surgery ...	25,000
5	Grade V Surgery ...	35,000
6	Grade VI Surgery ...	45,000

2.10 The admissible amount for Cancer surgery shall be calculated as per the formula given below:—

'Room rent as applicable + Anaesthesia charges (as per category) + OT charges (as per category) + Surgery charges (as per category) + Investigations at CGHS rates + Cost of Medicines and Surgical Disposables.'

Anaesthesia charges (as per category) + OT charges (as per category) + Surgery charges (as per category) prescribed above are applicable for semi-private ward. If the beneficiary is entitled for general ward, there will be a decrease of 10% in these rates; for private ward entitlement there will be an increase of 15%.

Other conditions as prescribed in Office Memorandum of even number, dated the 1st October, 2014 remain unchanged.

A copy of this Office Order and rates for Cancer surgery are placed on the website <http://msotransparent.nic.in/cghsnew/index.asp>

### Annexure - I

#### Gradation of surgical procedures for treatment of cancer

Sl. No.	Procedure / Description of Surgery	Grade
<b>Surgery, Grade I</b>		
<b>Head &amp; Neck</b>		
1	Caldwel luc Operation	Grade I
2	Evaluation under anaesthesia	Grade I
3	Knife / Punch / Excision Biopsy of Tumour	Grade I
4	Laryngoscopy Direct	Grade I
5	Laser Fulguration for recurrent lesions	Grade I
6	Neck Biopsy - excisional	Grade I
7	Node Biopsy	Grade I
8	Oral Cavity Fulguration (Laser)	Grade I
9	Orbital mass biopsy	Grade I
<b>G.I.</b>		
10	Gastroscopy	Grade I
11	Rigid Sigmoidoscopy	Grade I
<b>Bone &amp; Soft Tissue</b>		
12	Biopsy Needle	Grade I
<b>Thoracic &amp; Paediatric</b>		
13	Bronchoscopy — Diagnostic	Grade I
14	Esophagoscopy — Diagnostic	Grade I
15	Hickman Cath. Removal	Grade I
16	ICD Placement	Grade I
17	Lymph Node Biopsy Superficial	Grade I
18	Pericardial Tap	Grade I
19	Pleural Tap	Grade I
20	Thorax (Trucut Biopsy)	Grade I
21	Tracheostomy	Grade I
22	Trans Thoracic Needle Biopsy	Grade I
<b>Genitourinary / Gynaecology</b>		
23	Circumcision	Grade I
24	Colposcopy	Grade I
25	Dilatation & Curettage	Grade I

Sl. No.	Procedure / Description of Surgery	Grade
26	Incision & Drainage	Grade I
27	Testicular Biopsy	Grade I
	<b>Breast</b>	
28	Excision Gland / Nodule	Grade I
	<b>Surgery, Grade II</b>	
	<b>Head &amp; Neck</b>	
1	Alveolectomy (Upper) Per Oral	Grade II
2	Excision of pinna	Grade II
3	Excision of skin Malignancy Head & Neck	Grade II
4	Eye Lid Tumor Excision	Grade II
5	Jaw Cyst Enucleation	Grade II
6	Mandible Curettage	Grade II
7	Maxilla Curettage	Grade II
8	Neck Exploration	Grade II
9	Pan endoscopy	Grade II
10	Submandibular gland excision.	Grade II
11	Tongue wide excision per oral	Grade II
12	Tonsillectomy	Grade II
13	Wide excision Lip lesion	Grade II
14	Oral cavity excision — Small lesion — Laser	Grade II
	<b>G.I.</b>	
15	Colostomy Closure	Grade II
16	Gastrostomy	Grade II
17	Gastrotomy	Grade II
18	Heostomy	Grade II
19	Heostomy — Closure Of	Grade II
20	Internal Stenting	Grade II
21	Exploratory Laparotomy	Grade II
22	Laparotomy Diagnostic	Grade II
	<b>Bone &amp; Soft Tissue</b>	
23	Amputation Of Fingers / Toes	Grade II
24	Biopsy — Open	Grade II
	<b>Thoracic &amp; Paediatric</b>	
25	Bronchoscopy + Esophagoscopy (Diagnostic)	Grade II
26	Bronchoscopy — Therapeutic	Grade II
27	Esophagoscopy — Therapeutic	Grade II
28	Exploratory Laporotomy / Thoracotomy (Inoperable)	Grade II
29	Hickman Catheterisation	Grade II
30	Nonresectable Esophageal Ca Exploration	Grade II
31	Pleurodesis Talc	Grade II
32	Secondary Suturing (Thoracic)	Grade II
33	Thoracoscopic Pleurodesis	Grade II
34	Thoracoscopy — Diagnostic	Grade II

Sl. No.	Procedure / Description of Surgery	Grade
35	Thoracotomy — Inoperable	Grade II
36	Chest Wall Sinus Exploration	Grade II
37	Pneumonecctomy Partial / Total	Grade II
<b>Genitourinary / Gynaecology</b>		
38	Conisation	Grade II
39	Inoperable Laparotomy	Grade II
40	Diagnostic Hysteroscopy	Grade II
41	Bilateral Orchiectomy	Grade II
42	Cystoscopy	Grade II
43	Inguinal Node Biopsy	Grade II
44	Meatoplasty	Grade II
45	Prostate Biopsy	Grade II
46	Urethral Dilatation	Grade II
<b>Plastic &amp; Reconstructive</b>		
47	Reconstruct. With Skin / Mucosal Graft	Grade II
<b>Breast</b>		
48	Microdocheotomy	Grade II
49	S/C Fossa Gland Dissection	Grade II
50	Breast Lumpectomy Alone	Grade II
<b>Surgery, Grade III</b>		
<b>Head &amp; Neck</b>		
1	Buccal / Mucosa wide excision Cheek Flap	Grade III
2	Central Compartment clearance	Grade III
3	Ethmoidectomy	Grade III
4	Excision of parapharyngeal mass	Grade III
5	Excision STS neck / Mass neck	Grade III
6	Jaw Tumour excision	Grade III
7	Head & Neck — Contd	Grade III
8	Laser Subglottic Tracheal Stenosis	Grade III
9	Laser fulguration Respiratory Papilloma	Grade III
10	Neck Dissection — Functional / Modified / Supra Omohyoid	Grade III
11	Orbital mass excision	Grade III
12	Parathyroid excision	Grade III
13	Pharyngeactomy - Partial	Grade III
14	Premaxillectomy	Grade III
15	Scalp tumor + skull bone excision	Grade III
16	Thyroid-Hemi / Subtotal / Total — thyroidectomy...	Grade III
17	Tongue wide excision per oral with neck dissection...	Grade III
18	Tracheal wall partial resection	Grade III
19	Wide excision floor of the mouth / Neck	Grade III
20	Wide excision — Lip and Neck	Grade III
21	Laser excision — Supraglottic	Grade III
22	Buccal / Mucosa wide excision Peroral	Grade III
23	Enucleation of the Eye	Grade III
24	Eye lid (upper / lower) Excision with reconstruction	Grade III
25	Floor of the Mouth — Wide excision	Grade III
26	Laser Arytynoidectomy	Grade III
27	Hemiglossectomy Peroral	Grade III
28	Micro laryngoscopy Chord stripping (Laser) / Laser excision Chordectomy	Grade III
29	Oral cavity excision — Large lesion Laser	Grade III



G.I.		
30	Abdominal Mass Excision	Grade III
31	Cholecystectomy	Grade III
32	Cholecysto — Jejunostomy	Grade III
33	Choledocho — Duodenostomy	Grade III
34	Colectomy — Revision	Grade III
35	Colon (Resection Anastomosis)	Grade III
36	Colon (Left Hemicolectomy / Right Hemicolectomy / Sigmoid Colectomy / transversecolectomy)	Grade III
37	Colonic By-Pass (Multiple / Single)	Grade III
38	Colostomy With Closure	Grade III
39	Duodenotomy	Grade III
40	Gastric Wedge Resection	Grade III
41	Gastro — Jejunostomy	Grade III
42	Hepatic Excision	Grade III
43	Hepatic Port Placement / Port Removal	Grade III
44	Laparoscopy Therapeutic / Exploratory	Grade III
45	Laparotomy For Staging	Grade III
46	Pancreas Triple Bypass	Grade III
47	Rectum Local Excision	Grade III
48	Small Bowel By-Pass (Multiple) / (Single)	Grade III
49	Small Bowel Resection Anastomosis	Grade III
50	Splenectomy	Grade III
<b>Bone &amp; Soft Tissue</b>		
51	Amputation Above Elbow / Below Elbow	Grade III
52	Amputation Above Knee / Below Knee	Grade III
53	Clavicle Excision	Grade III
54	Extracorporeal Irradiation	Grade III
55	Fibula Lower End Reconstruction	Grade III
56	Fibulectomy	Grade III
57	Groin + Iliac Node Dissection	Grade III
58	Groin Node Dissection	Grade III
59	Knee Arthrodesis	Grade III
60	Muscle Group Excision	Grade III
61	Open Biopsy of Vertebra	Grade III
62	Radius Lower End Excision	Grade III
63	Ray Amputation	Grade III
64	Scapulectomy Partial / Total	Grade III
65	Shoulder Disarticulation	Grade III
66	Soft Tissue Wide Excision	Grade III
67	Soft Tissue Wide Excision + Implant	Grade III
68	Soft Tissue Wide Excision + SSG	Grade III
69	Ulna Lower End Excision	Grade III
70	External Fixation	Grade III
71	Talar / Calcaneal Resection	Grade III
72	Percutaneous Vertebral Biopsy	Grade III
73	Bone Grafting	Grade III
74	Popliteal Clearance of Nodes	Grade III
<b>Thoracic &amp; Paediatric</b>		
75	Amputation (Paediatric)	Grade III
76	Ant. Mediastinotomy	Grade III
77	Bronchial Stent Placement	Grade III
78	Bulla Stapling	Grade III
79	Cervical Esophagostomy	Grade III
80	Chest Wall Excision Without Reconstruct.	Grade III
81	Esophagoscopic Stent	Grade III
82	Excision / Pericardiac Window Open	Grade III
83	Gastric By-Pass	Grade III
84	Lung Wedge Resection	Grade III
85	Mediastinal Lymph Node Dissection	Grade III
86	Mediastinoscopy	Grade III
87	Metastatectomy (Single Lung)	Grade III
88	Palliative Bowel Bypass	Grade III
89	Pericardiectomy	Grade III
90	Retinoblastoma Excision (Paediatric)	Grade III
91	Retroperitoneal Lymph Node Biopsy (Exploration)...	Grade III
92	STS Excision (Paediatric)	Grade III
93	Thoracoscopy - Therapeutic	Grade III
94	Thorax Re-Exploration	Grade III
95	Jejunostomy / Gastrostomy	Grade III
96	Rib Excision Only	Grade III

Sl. No.	Procedure / Description of Surgery	Grade
97	Burst Abdomen Suturing	Grade III
<b>Genitourinary / Gynaecology</b>		
98	Exploration Emergency	Grade III
99	Groin Node Dissection (Uni)	Grade III
100	Ovarian Mass / Cyst Excision of	Grade III
101	Second Look Laparoscopy	Grade III
102	Second Look Laparotomy	Grade III
103	TAH Total Abdominal Hysterectomy	Grade III
104	TAH + Bil. Salpingo - Oophorectomy	Grade III
105	TAH + BSO + Node Sampling	Grade III
106	Vulva Hemivulvectomy	Grade III
107	Vulva Wide Excision	Grade III
108	Operative Hysteroscopy	Grade III
109	Lymphocoele Drainage	Grade III
110	Colostomy / Ileostomy Closure	Grade III
111	Cystoscopy + DJ Stenting	Grade III
112	Cystostomy Suprapubic	Grade III
113	High Orchiectomy	Grade III
114	Serorectomy	Grade III
<b>Plastic &amp; Reconstructive</b>		
115	Autograft Flap Reconstruction (Breast)	Grade III
116	Implant Reconstruction (Breast)	Grade III
117	Interpolated Flap Reconstruction — Extremity	Grade III
118	Local Flap Reconstruction (Extremity)	Grade III
119	Reconstruction With Anatomical Closure	Grade III
120	Reconstruct. With Local Skin / Mucosal Flap	Grade III
121	Reconstruct. With Single Flap (H & N)	Grade III
<b>Breast</b>		
122	More than 2 Intermediate Procedures	Grade III
<b>Surgery. Grade IV</b>		
<b>Head &amp; Neck</b>		
1	Alveolus Composite resection / Commando	Grade IV
2	Bite Excision / Composite	Grade IV
3	Buccal / Mucosa Composite resection / Commando	Grade IV
4	Composite resection Tonsil	Grade IV
5	Floor of the Mouth — Composition resection	Grade IV
6	Hemiglossectomy peroral + neck dissection	Grade IV
7	Neck Dissection — Bilateral	Grade IV
8	Parotidectomy with neck dissection	Grade IV
9	Thyroidectomy (-Hemi / Subtotal / Total) with neck dissection	Grade IV
10	Tongue / Floor of the Mouth — Pull through neck...	Grade IV
11	Tongue composite resection / Commando	Grade IV

Sl No.	Procedure / Description of Surgery	Grade
12	Tracheal resection with anastomosis	Grade IV
13	Glossectomy — Anterior 2/3rd	Grade IV
14	Endoscopic Laser excision for Hypopharynx	Grade IV
15	Laryngectomy near Total	Grade IV
16	Laryngectomy — Partial	Grade IV
17	Laryngectomy — Total	Grade IV
18	Laser fulguration / Excision Trachea	Grade IV
19	Mandibulectomy — Hemi. / Marginal / Segmental including middle 1/3rd	Grade IV
20	Maxillectomy — Median / Partial / Total / Total with exenteration	Grade IV
21	Glossectomy Total	Grade IV
22	Parotidectomy — Radical / Superficial / Total	Grade IV
<b>G.I.</b>		
23	Abdominoperineal Resection	Grade IV
24	Cholecystectomy Radical	Grade IV
25	Colectomy Total	Grade IV
26	Gastrectomy (Bilroth-1) / (Bilroth-2) Distal Radical	Grade IV
27	Gastrectomy Proximal Radical	Grade IV
28	Hepatico - Jejunostomy	Grade IV
29	Rectum Anterior Resection	Grade IV
30	Colostomy	Grade IV
31	Colectomy Subtotal	Grade IV
32	Colo-Rectal Anastomosis	Grade IV
33	Cysto-Gastrostomy	Grade IV
34	Duodenum Partial Excision	Grade IV
35	Gastrectomy Partial	Grade IV
36	Hepatectomy Left Lateral	Grade IV
37	Hepatic Metastatectomy	Grade IV
38	Hepatic Wedge Excision	Grade IV
39	Pancreas Tumor Enucleation	Grade IV
40	Pancreatectomy Distal	Grade IV
41	Pancreatic Fistula Closure	Grade IV
42	Peustow's Procedure	Grade IV
43	Re-Exploration	Grade IV
44	Segmental Hepatectomy	Grade IV
<b>Bone &amp; Soft Tissue</b>		
45	Amputation Forequarter	Grade IV
46	Centralization of Ulna With Arthrodesis	Grade IV
47	Elbow Replacement	Grade IV
48	En Bloc Upper Humerus Excision	Grade IV
49	Hip Replacement	Grade IV
50	Knee Total Replacement	Grade IV
51	Paraspinal Tumour Excision	Grade IV

Sl. No.	Procedure / Description of Surgery	Grade
52	Sacral Chordomas ...	Grade IV
53	Segmental Resection Lower Limb + Replacement ...	Grade IV
54	Silastic Replacement ...	Grade IV
55	Silastic Replacement of Hand ...	Grade IV
56	Soft Tissue Wide Excision + Reconstruction ...	Grade IV
57	Tikhoff Lindberg ...	Grade IV
58	Internal Fixation of Fractures ...	Grade IV
59	Radius Lower End Excision + Wrist Fusion ...	Grade IV
60	Shoulder / Elbow Arthrodesis ...	Grade IV
61	Hip Arthrodesis ...	Grade IV
62	Ilizaroy Procedure ...	Grade IV
63	Ankle Arthrodesis ...	Grade IV
64	Curettage + Cement / Bone Graft ...	Grade IV
65	Hip Disarticulation ...	Grade IV
66	Spinal Decompression ...	Grade IV
	<b>Thoracic &amp; Paediatric</b>	
67	B.P. Fistula Repair ...	Grade IV
68	Bronchial Sleeve Resection ...	Grade IV
69	Chest Wall Excision With Any Lung Oper. ...	Grade IV
70	Chest Wall Excision With Reconstruction ...	Grade IV
71	Coloplasty ...	Grade IV
72	Esophagus R.A. ...	Grade IV
73	Hemipelvectomy (Paediatric) ...	Grade IV
74	Lobectomy / Bi-lobectomy (Pulmonary) ...	Grade IV
75	Metastatectomy (Both Lungs) ...	Grade IV
76	Thoracoscopic Pleurectomy ...	Grade IV
77	Orbital Exenteration (Paediatric) ...	Grade IV
78	Radical Nephrectomy (Paediatric) ...	Grade IV
79	Thoracoscopic Excision ...	Grade IV
80	Tracheal Stent ...	Grade IV
	<b>Genitourinary / Gynaecology</b>	
81	High Orchiectomy + Serotectomy ...	Grade IV
82	Urethrotomy Visual Internal ...	Grade IV
83	Bladder Tumor Trans Urethral Resection ...	Grade IV
84	Colostomy + Urinary Diversion ...	Grade IV
85	TAH + BSO + Omentectomy ...	Grade IV
86	Excision of Undescended Testis Tumor ...	Grade IV
87	Vulvectomy Radical ...	Grade IV
88	Vulvectomy Total ...	Grade IV
	<b>Plastic &amp; Reconstructive</b>	
89	Microvascular Reconstruction (Extremity) ...	Grade IV
90	Penile Reconstruction ...	Grade IV
91	Reconstruction With Double Flaps (Head and Neck)...	Grade IV
92	Reconstruct. With Interpolation. Composite Flap ...	Grade IV

Sl No.	Procedure / Description of Surgery	Grade
93	Skeletal Reconstruction (Extremity)	Grade IV
	<b>Breast</b>	
94	Bilateral Mastectomy	Grade IV
95	Axillary Dissection Alone	Grade IV
96	Breast Lumpectomy + Axilla Dissection	Grade IV
97	Simple / Radical / Modified radical Mastectomy	Grade IV
98	Radical / Simple Mastectomy	Grade IV
	<b>Surgery, Grade V</b>	
	<b>Head &amp; Neck</b>	
1	Anterior craniofacial excision	Grade V
2	Excision of Carotid Body tumour	Grade V
3	Excision of transnasal angiofibroma	Grade V
4	Laryngopharyngectomy Total with Gast. pullup	Grade V
5	Temporal bone resection	Grade V
6	Excision of Clivus tumour (skull base + Reconstruction)	Grade V
7	Infratemporal fossa clearance	Grade V
	<b>G.I.</b>	
8	Colon (Total Proctocolectomy)	Grade V
9	Common Bile Duct Excision	Grade V
10	Excision Cholangiocarcinoma	Grade V
11	Gastrectomy Total	Grade V
12	Hepatectomy Right	Grade V
13	Multi Organ Excision	Grade V
14	Pancreatectomy Subtotal	Grade V
15	Rectum Post Exenteration	Grade V
16	Retroperitoneal Sarcoma	Grade V
	<b>Bone &amp; Soft Tissue</b>	
17	Knee Arthrodesis with Turnoplasty / Allograft	Grade V
18	Spinal Decompression + Reconstruction / Instrumentation	Grade V
19	Revision of Shoulder / Knee Replacement	Grade V
20	En Bloc Excision + Reconstruction	Grade V
21	Rotationplasty	Grade V
22	Sacral Tumors	Grade V
	<b>Thoracic &amp; Paediatric</b>	
23	Bronchial + Vascular Sleeve	Grade V
24	Radical Nephrectomy (Paed.) + Bowel Excl.	Grade V
25	Retroperitoneal Tumor + Bowel Excision	Grade V
26	Ivor Lewis	Grade V
27	Mediastinal Tumor Excision	Grade V
28	Pneumonectomy	Grade V
29	Total Esophagectomy (Transhiatal)	Grade V
30	Thymectomy	Grade V

Sl. No.	Procedure / Description of Surgery	Grade
<b>Genitourinary / Gynaecology</b>		
31	Nephrectomy Radical + IVC Thrombectomy	Grade V
32	Laparoscopy	Grade V
33	Ureteroscopy	Grade V
34	Cystectomy — Partial	Grade V
35	Exploration + Ileo / Colostomy	Grade V
36	Ileal Conduit (Bladder)	Grade V
37	Prostate Transurethral — Resection of	Grade V
38	Ureter Resection Anastomosis	Grade V
39	Ureter(s) — Reimplantation of	Grade V
40	Ureterectomy + Bladder Cuff	Grade V
41	Urethrectomy	Grade V
42	Ureteroscopic Resection	Grade V
43	Continent Urinary Diversion	Grade V
44	Neobladder	Grade V
45	Nephrectomy Radical	Grade V
46	Nephroureterectomy	Grade V
47	Prostatectomy Radical	Grade V
48	Radical Hysterectomy + Pelvic Lymphadecectomy (Wertheims)	Grade V
49	Laparoscopic Hysterectomy	Grade V
<b>Plastic &amp; Reconstructive</b>		
50	Reconstruction With Flap (Chest & Abdominal)	Grade V
<b>Surgery. Grade VI</b>		
<b>Head &amp; Neck</b>		
1	Cervical Neuroblastoma Excision	Grade VI
2	Combine Craniofacial Resection	Grade VI
3	Craniotomy for posterior fossa tumours — with navigation	Grade VI
4	Craniotomy for supratentorial tumours — without navigation	Grade VI
5	Retromastoid Craniotomy	Grade VI
6	Skeletal Reconstruction (Head & Neck)	Grade VI
7	Trans-sphenoidal surgery	Grade VI
<b>G.I.</b>		
8	Abdominal Neuroblastoma Excision	Grade VI
9	Abdominosacral Resection	Grade VI
10	Colo-Whipple	Grade VI
11	Gastrectomy (Radical) + Extended Lymphad	Grade VI
12	Hepatectomy Left Extended	Grade VI
13	Jejunal Transposition	Grade VI
14	Pancreatectomy Total	Grade VI
15	Pancreatectomy Whipple's Procedure	Grade VI
16	Pancreaticoduodenctomy	Grade VI
17	Total Esophagectomy (Trans Thoracic)	Grade VI
18	Tracheal Resection	Grade VI

Sl No.	Procedure / Description of Surgery	Grade
19	Excision Cholangio + Liver Resection	Grade VI
	<b>Bone &amp; Soft Tissue</b>	
20	Laminectomy for intramedullary tumours	Grade VI
21	Sacral tumours excision (combined approach)	Grade VI
	<b>Thoracic &amp; Paediatrics</b>	
22	Thoracic Surgery (Comb. of two or more)	Grade VI
23	Thorascopic Lobectomy / Pneumonectomy	Grade VI
24	Thymectomy with Vascular Surgery / Lung	Grade VI
25	Thyroidectomy with Tracheal Resection	Grade VI
26	Mediastinal Neuroblastoma Excision	Grade VI
	<b>Genitourinary / Gynaecology</b>	
27	Adrenal Tumor Excision of + Nephrectomy	Grade VI
28	Cystectomy Radical	Grade VI
29	Exenteration Anterior / Posterior	Grade VI
30	Hemipelvectomy — External	Grade VI
31	Hemipelvectomy — Internal	Grade VI
32	Hepatectomy Right Extended	Grade VI
33	Laparoscopic Excenteration (Anterior)	Grade VI
34	Laparoscopic Excenteration (Posterior)	Grade VI
35	Laparoscopic Excenteration (Total)	Grade VI
36	Laparoscopic Nephrectomy	Grade VI
37	Laparoscopic Radical Hysterectomy	Grade VI
38	Laparoscopic Retroperitoneal Node Dissection	Grade VI
39	Nephrectomy Partial	Grade VI
40	Pelvic Exenteration Total	Grade VI
41	Pelvic Neuroblastoma Excision	Grade VI
42	Pelvic Posterior Exenteration	Grade VI
43	Radical Cystectomy	Grade VI
44	Retroperitoneal Lymph Node Diss. Nerve Sp	Grade VI
45	Retroperitoneal Lymphadenectomy	Grade VI
46	Retroperitoneal Sarcoma + Visceral Exc.	Grade VI
47	Retroperitoneal Tumour + Ureter Excision of	Grade VI
48	Retroperitoneal Tumour Excision	Grade VI
49	TAH + BSO + Omento + Node Dissection	Grade VI
50	TAH + BSO + Pelvic Lymphadenectomy + Para-aortic Lymphadenectomy	Grade VI
51	Cystoreductive Surgery	Grade VI
52	Groin Node Dissection (Bilateral)	Grade VI
53	Laparoscopic Pelvic Node Dissection	Grade VI
54	Exenteration Total	Grade VI
	<b>Plastic &amp; Reconstructive</b>	
55	Urethroplasty	Grade VI
56	Vaginal Reconstruction	Grade VI
	<b>Breast</b>	
57	Micro Vascular Breast Reconstruction	Grade VI

G.I., Dept. of Pen. & P.W., O.M.No.41/21/2000-  
P&PW (D), dated 20-8-2015

**Issue of Pensioners' Identity Card to pensioners**

The undersigned is directed to say that the revised instructions laying down guidelines/specifications for issue of Identity Card for pensioners have been issued vide this Department's OM of even number, dated 12-8-2015. The matter has been reviewed further and in continuation of the aforesaid OM, dated 12-8-2015, it has been decided that the Identity Card to pensioners retiring from the Central Government offices in Delhi and other Metropolitan cities/big cities may be printed as Plastic Cards with the help of PVC Thermal Printer with 600 DPI resolutions. In case such facility for printing of Plastic Card is not available in the office from where the employee is retiring, the Pensioners Identity Card may be got printed locally from the market.

2. All Departments in the Government of India are requested to issue suitable instructions to the Offices under their control in metropolitan cities/big cities to invariably issue Identity Card to the pensioners in accordance with the above instructions.



**Strengthening of administration – Periodical review under  
FR 56(j) and Rule 48 of CCS (Pension) Rules, 1972**

It is directed to refer to this Department's O.M.No.25013/1/2013-Estt.(A), dated 21-3-2014 on the periodical review under Fundamental Rule 56 or Rule 48 of CCS(Pension) Rules.

2. Various instructions issued on the subject deal with compulsory retirement under the above-mentioned provisions. The Supreme Court has observed in *State of Gujarat v. Umedbhai M. Patel* [ 2001 (3) SCC 314 ] as follows:—

- (i) Whenever the services of a public servant are no longer useful to the general administration, the officer can be compulsorily retired for the sake of public interest.
- (ii) Ordinarily, the order of compulsory retirement is not to be treated as a punishment coming under Article 311 of the Constitution.
- (iii) "For better administration, it is necessary to chop off dead wood, but the order of compulsory retirement can be passed after having due regard to the entire service record of the officer."
- (iv) Any adverse entries made in the confidential record shall be taken note of and be given due weightage in passing such order.
- (v) Even uncommunicated entries in the confidential record can also be taken into consideration.
- (vi) The order of compulsory retirement shall not be passed as a short-cut to avoid departmental enquiry when such course is more desirable.
- (vii) If the officer was given a promotion despite adverse entries made in the confidential record, that is a fact in favour of the officer.
- (viii) Compulsory retirement shall not be imposed as a punitive measure.

3. In every review, the entire service records should be considered. The expression 'service record' will take in all relevant records and hence the review should not be confined to the consideration of the ACR / APAR dossier. The personal file of the officer may contain valuable material.

Initially, the work and performance of the officer could also be assessed by looking into files dealt with by him or in any papers or reports prepared and submitted by him. It would be useful if the Ministry / Department puts together all the data available about the officers and prepares a comprehensive brief for consideration by the Review Committee. Even uncommunicated remarks in the ACRs / APARs may be taken into consideration.

4. In the case of those officers who have been promoted during the last five years, the previous entries in the ACRs may be taken into account if the officer was promoted on the basis of seniority-cum-fitness, and not on the basis of merit.

5. As far as integrity is considered, the following observations of the Hon'ble Supreme Court may, while upholding compulsory retirement in a case, may be kept in view:—

The officer would live by reputation built around him. In an appropriate case, there may not be sufficient evidence to take punitive disciplinary action of removal from service. But his conduct and reputation is such that his continuance in service would be a menace to public service and injurious to public interest

*S. Ramachandra Raju v. State of Orissa*  
[ (1994) 3 SCC 424 ]

Thus, while considering integrity of an employee, actions or decisions taken by the employee which do not appear to be above board, complaints received against him, or suspicious property transactions, for which there may not be sufficient evidence to initiate departmental proceedings, may be taken into account. Judgment of the Apex Court in the case of Shri K. Kandaswamy, I.P.S. (TN:1966) in *K. Kandaswamy v. Union of India and another* [ 1996 AIR 277 / 1995 SCC (6) 162 ] is relevant here. There were persistent reports of Shri Kandaswamy acquiring large assets and of his getting money from his subordinates. He also indulged in property transactions which gave rise to suspicion about his bona fides. The Hon'ble Supreme Court upheld his compulsory retirement under provisions of the relevant Rules.

6. Similarly, reports of conduct unbecoming of a Government servant may also form basis for compulsory retirement. As per the Hon'ble Supreme Court in *State of U.P. and others v. Vijay Kumar Jain* [ Appeal (Civil) 2083 of 2002 ]:—

If conduct of a Government employee becomes unbecoming to the public interest or obstructs the efficiency in public services, the Government has an absolute right to compulsorily retire such an employee in public interest.

7. Many changes in the nomenclature and in the areas of responsibility of various Departments / Ministries have taken place. In order to

the Review Committees. In partial modification of the O.M. No. 25013/15/86-Ext. (A), dated 27-6-1986, it has been decided that the Secretaries of the Cadre Controlling Authorities will constitute Review Committees consisting of two Members at appropriate level. The Review Committees in the case of various levels of employees will be as under:—

(A) In case of officers holding Group 'A' posts:

(a) In respect of ACC appointees:

Review Committee may be headed by the Secretary of the concerned Ministry / Department as Cadre Controlling Authority.

(b) In respect of Non-ACC appointees:

(i) Where there are Boards viz CBDT, CBEC, Railway Board, Postal Board, Telecom Commission, etc., the Review Committee may be headed by the Chairman of such Board.

(ii) Where no such Boards / Commissions exist, the Review Committee may be headed by Secretary of the Ministry / Department.

(B) In case of Group 'B' (Gazetted) Officers:

Additional Secretary / Joint Secretary level officer will head the Review Committee.

(C) In the case of Non-Gazetted employees:

(i) An officer of the level of Joint Secretary will head the Committee. However, in case the Appointing Authority is lower in rank than a Joint Secretary, then an officer of the level of Director / Deputy Secretary will be the head.

(ii) In the case of Non-Gazetted employees in other than centralized cadres, Head of Department / Head of the Organization shall decide the composition of the Review Committee.

8. CVO in the case of Gazetted officers, or his representative in the case of non-Gazetted officers, will be associated in case of record reflecting adversely on the integrity of any employee.

9. In addition to the above, the Secretary of the Ministry / Department is also empowered to constitute internal committees to assist the Review Committees in reviewing the cases. These Committees will ensure that the service record of the employees being reviewed, along with a summary bringing out all relevant information, is submitted to the Cadre Authority at least three months before the due date of review.

10. The procedure as prescribed from time to time has been consolidated and enclosed as Appendix to the OM issued by this Department on 21-3-2014. As per these instructions, the cases of Government servant covered by FR 56 (j), FR 56 (l), or Rule 48 (1) (b) of CCS (Pension) Rules, 1972 should be reviewed six months before he/she attains the age of 50/55 years, in cases covered by FR 56 (j) and on completion of 30 years of qualifying service under FR 56 (l)/Rule 48 of CCS (Pension) Rules, 1972 as per the following calendar:—

Sl. No.	Quarter in which review is to be made	Cases of employees who will be attaining the age of 50/55 years or will be completing 30 years of service or 30 years of service qualifying for pension, as the case may be, in the quarter
1.	January to March	July to September of the same year
2.	April to June	October to December of the same year
3.	July to September	January to March of the next year
4.	October to December	April to June of the next year

11. All Ministries / Departments are requested to follow the above instructions and periodically review the cases of Government servants required under FR 56 (j)/FR 56 (l)/Rule 48 (1) (b) of CCS (Pension) Rules, 1972.

12. Instructions on composition of the Representation Committee will be communicated separately.

*Gl., Dept. of Per. & Trg., O.M. No. F. No. C-11020/1/2015-Vig.,  
dated 14-9-2015*

**Review of Mechanisms to ensure probity  
among Government servants**

In a meeting taken by the Cabinet Secretary on 10-8-2015 with senior officers of different Ministries on mechanisms to adopt to ensure probity among Government servants, it has been emphasized that rotation needs to be carried out in respect of sensitive posts and non-sensitive posts and a review and screening of officers under FR 56 (J) within the Ministries and DoP&T shall monitor implementation and obtain compliance from Ministries in this regard.

**2. All Ministries / Departments are, therefore, requested to kindly look into the matter and carry out rotation in respect of sensitive and non-sensitive posts and FR 56 (J). As this activity is to be completed in a time-bound manner, it is requested that priority attention may be paid to it and reports sent to the internal Vigilance Section at the very earliest. These details are also to be made part of the monthly D.O. letter to be sent to the concerned Secretary to the Cabinet Secretary.**

**Verification of qualifying service after 18 years' service  
and 5 years before retirement**

**It has been observed by this Department that processing of pension**  
**of the employees retiring from the Government service quite often**  
**is delayed on account of the issues relating to verification of service**  
**from time to time by the concerned authorities during the service of the**  
**concerned employee. Although detailed instructions regarding verification**  
**of service have been issued by Department of Personnel and Training**  
**and by this Department, these instructions are not meticulously adhered**  
**to, resulting in delay in sanctioning of retirement benefit of the employees.**

**2. Rule 32 of the CCS (Pension) Rules, which existed prior to December,**  
**1972 provided for issuing of a certificate in Form 24 by the Head of Office**  
**in consultation with the Account Officer regarding completion of qualifying**  
**service of 25 years. These rules have been amended subsequently and as**  
**per the existing provisions, a certificate regarding qualifying service is**  
**to be issued by the HOO after completion of 18 years of service**  
**within 5 years before the date of retirement of an employee. Rule further**  
**states that verification done under that rule shall be treated as final and**  
**shall not be reopened except when necessitated by a subsequent change**  
**in the rules and orders governing the conditions under which the service**  
**entitles for pension.**

**3. It has been noticed that the certificates regarding qualifying service**  
**are not invariably issued to the Government servant as required under the**  
**rules. All Ministries / Departments, etc. are therefore requested to bring**  
**the provisions to the notice of Heads of Offices and PAOs for strict**  
**compliance. Non-compliance of this statutory requirements may be viewed**  
**adversely.**

**4. In order to review status regarding compliance of these rules, all**  
**Ministries / Departments are requested that the information may be**  
**collected from all establishments / office under them and the same may be**  
**compiled and sent to this Department by 15th October, 2015 in the enclosed**  
**format.**

