



केन्द्रीय विद्यालय संगठन (मु०)
Kendriya Vidyalaya Sangathan (HQ)
18, संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग,
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F. No. 110240/4/2014/KVS/ HQ/ Budget/PF-1

Date: - 01st October, 2014

To,
The Deputy Commissioner/
Assistant Commissioner (Nodal Officer for fee collection)
All Regional Offices (Except Delhi).

Sub: - Fee collection through banks and parking of surplus funds – second phase-Reg.

Madam/Sir,

A brief orientation program on the above mentioned will be held at ZIET Mumbai, Mysore, Gwalior and Chandigarh, however, in place of ZIET Bhubaneswar, orientation program will be held at Kolkata. The venue of training for Kolkata will be communicated later on. The schedule of orientation program at different places is annexed herewith.

All of the Regions are requested to depute four official (per shift) from five KV nominated for second phase for this interactive session (one principal/Vice principal, two teachers including one PGT (Computer science)/or having computer knowledge and one non teaching staff). Further, to this official from Regional offices namely Assistant Commissioner (Nodal Officer), Finance Officer and any other official as deemed fit by Deputy Commissioner of Region may please be deputed. The Regions are requested to forward a list of Participants to concerned ZIET in order to enable them to make suitable arrangements.

The various aspect of the fee collection right from feeding of data online, generation of user ID to class teacher, generation of Unique ID through system, generation of fee challan, fee related clarification and exemption issues, mode of deposit of fee and MIS will be discussed at length. The session will be completely interactive.

All of the Participants are requested to confirm their stay arrangement from concerned ZIET.

For any query, please forward E-Mail at kvsdcfinance@gmail.com.

Yours faithfully



(Rajesh Yadav)

Deputy Commissioner (Fin.)

Copy to:-

1. Director, KVS ZIET (Mumbai, Mysore, Chandigarh and Gwalior) - with a request to make arrangement (projector with internet connection) for interactive session on the scheduled date and also to make stay arrangement for Participants from Regional office associated with concerned ZIET.
2. Deputy Commissioner, Kolkata - with a request to make arrangement (projector with internet connection) for interactive session on the scheduled date for Participants from Regional office associated with ZIET Bhubaneswar.
- ✓ 3. The Deputy Commissioner (Acad)/EDP with a request to upload on KVS Website under the head "Announcement".
4. PS to Addl. Commissioner (Admn.) for information.



Deputy Commissioner (Fin.)