

केन्द्रीय विद्यालय संगठन (मु०)  
KENDRIYA VIDYALAYA SANGATHAN(HQ)  
18। संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग  
18, INSTITUTIONAL AREA, SHAHEED JEET SINGH MARG  
नई दिल्ली-110016  
NEW DELHI-110016

केन्द्रीय विद्यालय संगठन

दूरभाष/TEL, 26858570, फैक्स/FAX-26514179

फा.सं.:110332/08/2014-15/केविस(मु०)/शैक्षिक(Fulbright)

/10198-10225

दिनांक:-29 जनवरी, 2015  
स्पीड पोस्ट

उपायुक्त,  
केन्द्रीय विद्यालय संगठन,  
सिल्चर/ गुवाहाटी/ तिनसुखिया/ पटना/ राँची/ कोलकता

विषय: यूएसआईईएफ द्वारा शिक्षा कार्यक्रम में अंतरराष्ट्रीय लीडर 2015 की घोषणा।

**Announcement of 2015 International Leaders in Education Program(ILEP) by USIEF.**

महोदय/ महोदया,

यूनाइटेड स्टेट्स-इंडिया एजुकेशन फाउंडेशन(यूएसआईईएफ) ने दिनांक 12.01.2015 के पत्र द्वारा सूचित किया है कि:

यूनाइटेड स्टेट्स-इंडिया एजुकेशन फाउंडेशन(यूएसआईईएफ) ने अरुणाचल प्रदेश, असम, बिहार, झारखंड, मणिपुर, मेघालय, मिज़ोरम, नागालैंड, सिक्किम, त्रिपुरा और वेस्ट बंगाल राज्यों में स्थित विद्यालयों में अंग्रेजी, सामाजिक विज्ञान, गणित, विज्ञान और विशेष शिक्षा के पूर्णकालिक शिक्षकों (ग्रेड 6 से 12) के लिए शिक्षा कार्यक्रम में अंतरराष्ट्रीय लीडर 2015 (आईएलईपी) की घोषणा की है। यह प्रतियोगिता केवल उपर्युक्त राज्यों के शिक्षकों के लिए ही है, शेष भारत के लिए नहीं। अमेरिकी सरकार प्रायोजित कार्यक्रम अंतरराष्ट्रीय शिक्षकों को उनके विषय क्षेत्रों में विशेषज्ञता विकसित करने, उनके शिक्षण कौशल को बढ़ाने और संयुक्त राज्य अमेरिका के बारे में अपने ज्ञान को बढ़ाने का अद्वितीय अवसर प्रदान करता है।

अमेरिका आधारित इस शैक्षिक कार्यक्रम में लंबे गैर डिग्री सेमेस्टर, विश्वविद्यालय में गैर क्रेडिट शैक्षिक कार्यक्रम सहित शिक्षण के नए तरीके, पाठ्यक्रम विकास, पाठ योजना, और शिक्षण रणनीतियों पर सेमिनार शामिल हैं। चयनित शिक्षकों को राउंड ट्रिप परिवहन, आवास और देय भत्ते प्राप्त होंगे और वे जे-1 वीजा पर यात्रा करेंगे।

कार्यक्रम और आवेदन प्रक्रिया के बारे में जानकारी वेबसाइट [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in) पर अपलोड की गई है।

आपसे अनुरोध है कि इस कार्यक्रम की जानकारी अपने अधीनस्थ सभी केन्द्रीय विद्यालयों में अध्यापन करने वाले अध्यापकों के ध्यान में लाई जाए। विधिवत रूप से भरे हुए आवेदन पत्र दिनांक 20.03.2015 तक इस कार्यालय में भिजवाना सुनिश्चित करें ताकि दिनांक 01.04.2015 के पूर्व यूएसआईईएफ को भेजे जा सकें। इस कार्यालय या यूएसआईईएफ में शिक्षक/प्राचार्य से सीधे प्राप्त आवेदनों पर विचार नहीं किया जाएगा। अतः सभी संबंधित से निवेदन है कि कृपया उचित माध्यम से आवेदन करें।

उपायुक्त, के०वि०सं०, क्षेत्रीय कार्यालय, सिल्चर, गुवाहाटी, तिनसुखिया, पटना, राँची एवं कोलकता से अनुरोध है कि वे आवेदनों की केविस (मुख्यालय) में संस्तुति से पहले आवेदकों के पूर्ववृत्त विशेष रूप से सतर्कता अनापत्ति (vigilance clearance) एवं पात्रता (eligibility) संबंधी जांच अवश्य सुनिश्चित करें।

यह पत्र सक्षम प्राधिकारी के अनुमोदन से जारी किया जा रहा है

भवदीय,  
कोल  
(पी०के० कोल)  
29/1/15  
उपायुक्त (शैक्षिक)

प्रतिलिपि:

1. भारतीय प्रोग्राम प्रबंधक, यूनाइटेड स्टेट्स-इंडिया एजुकेशन फाउंडेशन, 12, हैली रोड, नई दिल्ली-110001 का उनके पत्र दिनांक 12.01.2015 के संदर्भ में सूचनार्थ।
2. उपायुक्त, के०वि०सं० क्षेत्रीय कार्यालय उपरोक्त क्षेत्रीय कार्यालय को छोड़कर सूचनार्थ एवं आवश्यक कार्रवाई हेतु।
3. ई.डी.पी. प्रकोष्ठ, के.वि.सं.(मुख्यालय) कृपया वेबसाइट पर प्रदर्शित करें।

केन्द्रीय विद्यालय संगठन (मु०)  
KENDRIYA VIDYALAYA SANGATHAN(HQ)

18। संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग  
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केन्द्रीय विद्यालय संगठन

F. No. 110332/08/2014-15/KVS(HQ)/Acad.(Fulbright)/16198-10225

Date: 29.01.2015

Speed Post

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
Silchar/Guwahati/Tinsukia/Patna/ Ranchi/Kolkata.

Subject: Announcement of 2015 International Leaders in Education Program(ILEP) by USIEF.

Sir/Madam,

The United States-India Educational Foundation (USIEF) has informed vide letter dated 12.01.2015 as under:

"United States-India Educational Foundation (USIEF) has announced the 2015 International Leaders in Education (ILEP) Program for full time school teachers (grades 6 to 12) teaching English, Social Studies, Mathematics, Science and Special Education at schools in the states of Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura and West Bengal. This competition is open only to teachers from the states mentioned above and not the rest of India. The U.S. Government sponsored program provides international teachers with unique opportunities to develop expertise in their subject areas, enhance their teaching skills and increase their knowledge about the United States.

The U.S. based academic program will include semester- long non-degree, non- credit academic program at a University including seminars on new teaching methodologies, curriculum development, lesson planning and teaching strategies. Selected Indian teachers will receive round- trip transportation, room and board and applicable allowance and will travel on J-1 visas.

Details regarding the Program and the application procedure have been uploaded on website [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in).

You are, requested to bring it to the notice of the teachers teaching in above mentioned subject in Kendriya Vidyalayas under your jurisdiction. The application duly completed must reach this office on or before 20.03.2015 for onward submission to USIEF before 01.04.2015. The proposals will not be entertained if received directly from the teacher/Principal in this office or USIEF. All concerned are, therefore, requested to apply through proper channel.

The Deputy Commissioners, KVS RO, Silchar, Guwahati, Tinsukia, Patna, Ranchi and Kolkata are requested to check the antecedents of applicants especially vigilance clearance and eligibility properly before recommending the cases to KVS (HQ).

This issues with the approval of the competent authority.

Yours faithfully,

  
( P. K. Koul )

Deputy Commissioner (Acad. )

Copy to:

1. The Indian Program Manager, United States-India Educational Foundation, 12, Hailey Road, New Delhi-110001 with reference to her letter dated 12.01.2015 for information.
2. The Deputy Commissioner, KVS, RO other than above for information and necessary action.
3. The EDP Cell with the request to upload this letter on KVS website.



www.usief.org.in



January 12, 2015

Mr. P K Koul  
Deputy Commissioner (Acad)  
Kendriya Vidyalaya Sangathan  
18, Institutional Area  
Shaheed Jeet Singh Marg  
New Delhi 110 016

**Sub: Announcement of 2015 International Leaders in Education (ILEP) Program**

Dear Mr. Koul:

USIEF wishes you a Happy New Year!

I am happy to inform you that United States-India Educational Foundation (USIEF) has announced the **2015 International Leaders in Education Program (ILEP)** for full time school teachers (grades 6 to 12) teaching English, Social Studies, Mathematics, Science and Special Education at schools in the states of **Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura and West Bengal**. Please note that this competition is open only to teachers from the states mentioned above and not the rest of India. This U.S. Government sponsored program provides international teachers with unique opportunities to develop expertise in their subject areas, enhance their teaching skills and increase their knowledge about the United States.

The U.S. based academic program will include semester-long non-degree, non-credit academic program at a U.S. University including seminars on new teaching methodologies, curriculum development, lesson planning, and teaching strategies. As part of the academic program, participants will work in groups to develop a unique teacher professional development module. Participants will also audit two courses in the host university's School or Department of Education and participate in a field experience in a U.S. secondary school near the host university. Cultural enrichment, mentoring, and support will be provided throughout the program. ILEP will commence in January 2016 and conclude in May 2016. Selected Indian teachers will receive round-trip transportation, room and board and applicable allowances and will travel on J 1 visas.

**Application deadline for Indian candidates is April 1, 2015.**

Details regarding the program and the application form are enclosed. I would be grateful if you could post this announcement on your website and also bring it to the attention of interested teachers teaching in Kendriya Vidyalayas of the specified states.

USIEF looks forward to your support and cooperation.

Sincerely,

*Gayatri Singh*  
Gayatri Singh  
Indian Program Manager

**United States-India Educational Foundation**

United States-India Educational Foundation is a binational organization established by treaty in 1950

12 Hailey Road, New Delhi 110 001, India Tel.: +91-11-4209 0909, 2332 8944 Fax: +91-11-2332 9718 E-mail: info@usief.org.in

**REGIONAL OFFICES:**

**Chennai:** American Consulate Building, 220 Anna Salai, Chennai 600 006 Tel.: +91-44-2857 4134/4423/4131 Fax: +91-44-2811 2075 E-mail: usiefchennai@usief.org.in

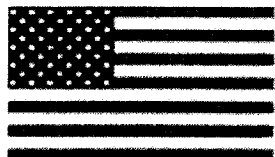
**Hyderabad:** American Consulate Building, Paigah Palace, 1-8-323, Chiran Fort Lane, Begumpet, Secunderabad 500 003 Tel.: +91-40-4033 8300 E-mail: usiefhyderabad@usief.org.in

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29/1/15  
27/1/15  
29/1/15

183/AC-1  
27/1/15  
22/1/15  
27/1/15



# International Leaders in Education Program (ILEP)

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State,  
implemented by IREX and administered by USIEF

## *Application for International Teachers*

The U.S. Department of State and IREX announce an open competition for a program that will bring outstanding secondary-level school teachers to the U.S. for a professional development opportunity. ILEP seeks to:

- Enhance teachers' expertise in their teaching discipline and equip them with a deeper understanding of best practices in teaching methods, lesson planning, and instructional technology
- Create among educators a more nuanced understanding of the U.S.
- Develop productive and lasting relationships and mutual understanding between U.S. and international teachers and their students.
- Contribute to improving teaching in participating countries by preparing participants to serve as teacher leaders who, upon returning home, will apply and share their experience and skills with their peers and students.

### ELIGIBLE TEACHING DISCIPLINES FOR ILEP ARE:

- English or English as a Foreign Language,
- Social Studies (social studies, civics, history, geography, economics)
- Mathematics
- Science
- Special Education teachers in the disciplines listed above

Please return completed applications to:

**United States-India Educational Foundation (USIEF) Kolkata Regional Office**  
American Center, 38 A, Jawaharlal Nehru Road, Kolkata 700 071  
Phone: 033-3984 6310, E-mail: [usiefkolkata@usief.org.in](mailto:usiefkolkata@usief.org.in), Website: [www.usief.org.in](http://www.usief.org.in)

**CONTACT PERSON: MS. SHEVANTI NARAYAN, REGIONAL OFFICER**

## **DEADLINE: APRIL 1, 2015**

Application Deadline: April 1, 2015  
Applications are free of charge and may be duplicated.

<b>International Leaders in Education Program (ILEP)</b> <b>Application for International Teachers</b>
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**PROGRAM OVERVIEW**

The International Leaders in Education Program (ILEP) will provide international teachers with unique opportunities to develop expertise in their subject areas, enhance their teaching skills, and increase their knowledge of the United States.

**The International Leaders in Education Program (ILEP)** provides international teachers with unique opportunities to develop expertise in their subject areas, enhance their teaching skills and increase their knowledge about the United States. ILEP consists of a semester-long non-degree, non-credit academic program at a U.S. university including seminars on new teaching methods, curriculum development, lesson planning, and teaching strategies. As part of the academic program, participants will work in groups to develop a unique teacher professional development module. Participants will also audit two courses in the host university's School or Department of Education and participate in a field experience in a U.S. secondary school near the host university. All participants will receive a technology allowance and instructional technology training. Cultural enrichment, mentoring, and support will be provided throughout the program. ILEP will commence in January 2016 and conclude in May 2016.

After returning home, teachers will be eligible to request funds from a competitive alumni small grants program for essential teaching materials, follow-on training for other teachers, collaborative projects between their home schools and U.S. schools, and other activities that build on the exchange experience.

**ABOUT THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS, U.S. DEPARTMENT OF STATE**

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State fosters mutual understanding between the people of the United States and the people of other countries around the world. ECA strives to achieve this goal through a wide range of international exchanges as authorized by the Mutual Educational and Cultural Exchange Act of 1961, as amended. ECA works in close cooperation with U.S. Embassies overseas to promote personal, professional, and institutional ties between private citizens and organizations in the United States and abroad.

**ABOUT IREX**

IREX is an international nonprofit organization providing thought leadership and innovative programs to promote positive lasting change globally. We enable local individuals and institutions to build key elements of a vibrant society: quality education, independent media, and strong communities. To strengthen these sectors, our program activities also include conflict resolution, technology for development, gender, and youth.

Founded in 1968, IREX has an annual portfolio of over \$70 million and a staff of over 400 professionals worldwide. IREX employs field-tested methods and innovative uses of technologies to develop practical and locally-driven solutions with our partners in more than 100 countries.

**UNITED STATES – INDIA EDUCATIONAL FOUNDATION (USIEF)**

The United States – India Educational Foundation (USIEF) was established in 1950 to promote mutual understanding between the citizens of India and of the U.S. through educational exchange of outstanding scholars, professionals and students. USIEF fosters research, lecture and study primarily through fellowships for Indian and U.S. citizens; educational advising for Indians interested in study opportunities in the U.S.; and dialogue among its alumni and their communities.

**ELIGIBILITY REQUIREMENTS**

Applicants must:

- Be full time school teachers (6<sup>th</sup> to 12<sup>th</sup> grades) in a school that serves a primarily local (not expatriate) population;
- Have five or more years of classroom experience in ILEP teaching disciplines: English, EFL, Social Studies, Mathematics, Science, or special education;
- Be citizens of and residents in India;
- **Live and teach in the states of Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, West Bengal and all Union Territories in the East;**
- Have earned a Bachelor's degree with a teacher training degree;
- Be present in India at the time of submitting the application and for the interview;
- Obtain a minimum score of 500 on paper based TOEFL or equivalent English language examination\*;
- Demonstrate a commitment to continue teaching after completion of the program; and
- Have submitted a complete application.

\*TOEFL scores are not required at the time of application. If you are short-listed for interview, USIEF will administer the TOEFL or an equivalent of English proficiency test.

**Former participants of the International Leaders in Education (ILEP) program, the Teaching Excellence and Achievement (TEA) Program, Partners in Education (PiE), the Fulbright Teacher Exchange Program or the Fulbright Distinguished Awards in Teaching Program are not eligible to apply. If you have participated in other professional development exchange programs, please talk to USIEF office about your eligibility.**

ILEP is a program for practicing teachers. Ministry of Education officials, full-time principals or educational administrators, full-time teacher trainers, university faculty, private English Language tutors, are not eligible.

Current IREX employees and consultants and their immediate family members (spouses, parents, children, and siblings) are not eligible to compete in any IREX-implemented grant programs, either as individuals or as the responsible party representing an institutional applicant. IREX does not discriminate against grant applicants because of race, color, religion, sex, age, national origin, disability or any other protected characteristic as established by U.S. law.

**APPLICATIONS NOT MEETING THE ABOVE ELIGIBILITY REQUIREMENTS WILL NOT BE FORWARDED TO THE SELECTION COMMITTEE.**

IREX reserves the right to verify all of the information included in the application. In the event that there is a discrepancy, or information is found to be false, the application will immediately be declared invalid and the applicant ineligible.

**PROVISIONS OF THE FELLOWSHIP**

- J-1 visa support;
- A pre-departure orientation held in India;
- Round-trip airfare to and within the U.S.;
- A welcome orientation in Washington, D.C.;
- Academic program fees;
- Housing (generally shared with other program fellows) and meals;
- Accident and sickness medical insurance coverage;
- Transportation to the practicum school (if necessary);
- A daily allowance for incidentals during the university academic program
- A book/professional development allowance;
- A baggage/shipping allowance; and
- The opportunity to apply for alumni small grants.

**SELECTION PROCESS AND CRITERIA**

ILEP Fellows will be selected through a merit-based open competition based on the criteria below. Top candidates will be interviewed by an interview panel and must take the TOEFL (Test of English as a Foreign Language) or equivalent English language examination or provide valid results from within the past year, or June 2014.

Selection Criteria (not in order of importance):

- Demonstrated commitment to teaching in the field of secondary education;
- Demonstrated leadership potential;
- Professional and educational experience and achievements;
- Potential for developing long-term linkages between U.S. and Indian educational institutions and schools;
- Preparedness (including maturity, flexibility, and ability to function independently) for an **intensive** U.S.-based training program with very limited free time for personal travel or sightseeing;
- Willingness and capacity to work and live collaboratively with international peers to foster a positive learning community for professional development;
- Ability to express ideas clearly and effectively; and
- English language skills adequate to manage coursework, develop lesson plans, and team-teach in U.S. schools (a minimum paper-based or equivalent TOEFL score of 500 is required for ILEP participation).
- Applicants who have had few or no opportunities to travel to the U.S. will be given priority.

**GENERAL APPLICATION INSTRUCTIONS & SUBMISSION GUIDELINES**

- Please answer **all** questions on the application.
- Please type or print in black ink.
- If a question does not apply to you, enter N/A (not applicable).
- Include your full, legal name as spelled on your passport (if available) or other photo identification.
- Include complete contact information (including zip/postal codes for all addresses and city codes for all phone and fax numbers if available).
- Write your full name, city, and country in the top right corner of each page.
- Hand sign the Privacy Policy on the last page with ink.

**INSTITUTIONAL SUPPORT AND REFERENCE FORM**

All applicants must include the Institutional Support and Reference Form, which must be completed by your supervisor at the school where you are employed. The form must be signed in ink. An English translation must be provided if the form and reference letter are not written in English. The official who completes and signs this form must be the official authorized to approve participation in the program and grant a leave of absence. Applicants should discuss their application to the program with their administrator in advance and should be aware that their application will not be considered without the administrator's approval.

**A completed application includes all elements listed below. You may submit your application to USIEF Regional Office in Kolkata in paper form in the following order:**

1. Application,
2. Institutional Support and Reference Form completed by your supervisor, and
3. A copy of the photo and information pages of your passport (or photo identification).

**PROGRAM TIMELINE**

APRIL 1, 2015	Application Deadline
May 2015	TOEFL Testing/Interviews
September 2015	Notification of Finalists
December 2015	Pre-Departure Orientation
January-May 2016	U.S. Program Dates

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_



## International Leaders in Education Program

### International Teacher Application

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State, implemented by IREX and administered by USIEF

*Please complete ALL information requested. Incomplete applications will not be accepted.*

Name (please spell exactly as it is written on your passport)	
First/Given name:	
Middle name:	
Family name/Surname:	
Country	
Country of Citizenship:	
Country of Legal Residence:	
Place of Birth	
City of Birth:	
Country of Birth:	
Gender	
Male	Female
Number of Years Teaching	
I have been teaching for _____ years (not including student teaching practicums).	



APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

Date of Birth (as listed on your passport)		
Month	Day	Year
<i>Please check your birth month:</i>		
<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March
<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
<input type="checkbox"/> July	<input type="checkbox"/> August	<input type="checkbox"/> September
<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

What classes do you teach? (check all that apply)
<b>English</b> <input type="checkbox"/> English for native speakers <input type="checkbox"/> English for non-native speakers <input type="checkbox"/> English literature <input type="checkbox"/> English Grammar <input type="checkbox"/> Other _____
<b>Math</b> <input type="checkbox"/> Algebra <input type="checkbox"/> Geometry <input type="checkbox"/> Calculus <input type="checkbox"/> Statistics <input type="checkbox"/> Other _____
<b>Science</b> <input type="checkbox"/> Chemistry <input type="checkbox"/> Physics <input type="checkbox"/> Earth Science <input type="checkbox"/> Biology <input type="checkbox"/> Other _____
<b>Social Studies</b> <input type="checkbox"/> History <input type="checkbox"/> Geography <input type="checkbox"/> Sociology <input type="checkbox"/> Civics <input type="checkbox"/> Economics <input type="checkbox"/> Religion <input type="checkbox"/> Other _____
<b>Special Education</b> ( <i>Working with students with learning or physical disabilities</i> ) <input type="checkbox"/> English <input type="checkbox"/> Math <input type="checkbox"/> Science <input type="checkbox"/> Social Studies <input type="checkbox"/> Other _____

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**9. Home Mailing Address:**

Street/Building Number \_\_\_\_\_ Apartment Number \_\_\_\_\_  
(if applicable)

City or Town \_\_\_\_\_ Country \_\_\_\_\_

Region/Province/State \_\_\_\_\_ Postal Index/Code \_\_\_\_\_  
(if applicable)

Telephone number \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_  
(country code + city code + number) (country code + city code + number)

E-mail: \_\_\_\_\_

**10. School Address:**

Name of School: \_\_\_\_\_

City or Town \_\_\_\_\_ Region/Province/State \_\_\_\_\_

Country \_\_\_\_\_

**11. School Information:**

- (a) Is your school in an urban or rural area?  Urban  Rural
- (b) Is your school government-run or private?  Government-run  Private

Total number of students at the school: \_\_\_\_\_

Total number of full-time teachers at the school: \_\_\_\_\_

Total number of part-time teachers at the school: \_\_\_\_\_

Grade levels at the school: \_\_\_\_\_

Age range of students: \_\_\_\_\_

Average number of students per class: \_\_\_\_\_

In less than 200 words, please tell us briefly about your school and the community it serves: Who are the students? What do they do when they leave school or complete their studies at your school? What kind of work do their parents do? Please briefly share any other important information about the school community here.

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

12. Have you ever been convicted of a crime?  Yes  No

If yes, please provide additional information, including a description of the factual circumstances of the arrest or conviction and any supporting documentation.

13. Has a teacher at your school participated in ILEP or the Teaching Excellence and Achievement (TEA) program? If yes, what is his/her name, the program and the dates of participation?

Yes  No

Name(s): \_\_\_\_\_

Program: \_\_\_\_\_

Dates of Participation: \_\_\_\_\_

14. Are you currently applying to any other U.S. government sponsored program, *including online programs*?

Yes  No

If yes, please specify which program: \_\_\_\_\_

Program Dates: \_\_\_\_\_

Name of sponsoring organization: \_\_\_\_\_

15. Are you currently applying or do you plan to apply to any professional development programs in other countries?  Yes  No

If yes, please specify which program: \_\_\_\_\_

Program Dates: \_\_\_\_\_

Name of sponsoring organization: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

16. In the chart below, please fill in any previous trips you have taken outside of India. Please include trips for tourism, work, and exchange programs. Also include any trips sponsored by the U.S. government. Please provide as many details as possible in the "Notes" column.

City, Country Visited	Year of Travel	Reason for Visit (Work/ Tourism/ Exchange Program)	Notes (Name of program, program details, sponsoring organization, etc.)

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

17. Please list other international exposure you have had including working with international organizations or foreigners in India.

18. Give an example of a time you had to demonstrate flexibility interacting with someone from a different culture.

19. How did you hear about the ILEP program?

- Colleague       Program Alumnus       Friend       School Administrator  
 Publication: \_\_\_\_\_       Website: \_\_\_\_\_  
 Other: \_\_\_\_\_       USIEF office: \_\_\_\_\_

20. Education: Please list your educational background.

Institution/School	# of years of study	Field of Study	Degree/Certificate (BA, BS, Masters, PhD, etc.)	Year of Degree

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**21. Foreign Language Proficiency:** Please rate your proficiency for each language you know in the categories of reading, writing, comprehension and speaking. Please rate on scale of 1 to 5 with 1 being low, and 5 being high.

Language	Reading	Writing	Comprehension	Speaking

**22. Work History:** Please list below your work history for the past five years. **Please list your current position first.**  
*Only one section is necessary per school, even for multiple years.*

Current School Information

Name of school: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Length of employment (dates): \_\_\_\_\_

Grade level(s) taught and age range of students: \_\_\_\_\_

Number of hours per week teaching: \_\_\_\_\_

Primary subject taught: \_\_\_\_\_

Additional duties: \_\_\_\_\_

Previous School Information

Name of school: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Length of employment (dates): \_\_\_\_\_

Grade level(s) taught and age range of students: \_\_\_\_\_

Number of hours per week teaching: \_\_\_\_\_

Primary subject taught: \_\_\_\_\_

Additional duties: \_\_\_\_\_

Previous School Information

Name of school: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Length of employment (dates): \_\_\_\_\_

Grade level(s) taught and age range of students: \_\_\_\_\_

Number of hours per week teaching: \_\_\_\_\_

Primary subject taught: \_\_\_\_\_

Additional duties: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**23. Additional Education or Professional Experience & Activity:** Please list what activities you have pursued inside and outside the classroom to maintain your professional training as an educator. In addition, please list professional organizations that you are a member of and relevant work in your community outside of school.

**24. Classroom Lesson:** Please **attach** a lesson plan that you have used in your classroom and answer the following questions: How did you plan/design the lesson? How was the lesson received by your students and how did you assess your students' learning?

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**25.** Describe the opportunities or challenges for girls in your community to receive a quality education. If applicable, describe how you have expanded or improved opportunities for girls' education, or addressed other important issues affecting girls in your community.



APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

26. Weekly Schedule:

School Name	Day of the Week	Time of Day	Length of class/responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of students
	Monday	9:00-9:45am	45 minutes	Geography	Grade 9	55 Students	14-15
	Monday	10:00-10:55am	55 minutes	Civics	Grade 10	45 Students	16-17
	Monday	1:00-1:45am	45 minutes	History	Grade 10	40 Students	16-17
	Monday	2:00-3:00am	60 minutes	Prep			
	Tuesday	8:30-9:25am	55 minutes	Civics	Grade 10	45 Students	16-17

*Please provide a sample of your weekly schedule.* This should include all classes you are currently teaching including planning and prep time, as well as additional responsibilities outside of teaching. If you teach in more than one school, please indicate the school name. A sample is provided above.

Your Schedule:

School Name	Day of the Week	Time of Day	Length of class/responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of Students

15

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

26 (continued). Weekly Schedule

School Name	Day of the Week	Time of Day	Length of class/ responsibility (in minutes)	Subject	Grade	Number of Students in the Class	Age of Students

41

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**27. Statement of Purpose:** Your Statement of Purpose is the most important part of your application. Your response will give the selection committee an opportunity to better understand you as a teacher leader and your desire to participate in the program. Statements must be clearly written in order to be considered.

In the space provided, please address *all* questions in *no more than 500 words*:

- Describe an occasion when you were a leader or set a positive example in your school.
- What skills and experience do you hope to gain from participating in the ILEP Program, and how will these benefit you and your community once you have completed the program? Describe at least two ways you will share these skills with your school and/or community.
- Why do you want to participate in the ILEP Program?

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

**Additional Space:** Please use this space for any additional information. Include any responses that did not fit elsewhere in the application.

APPLICANT NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

## IREX PRIVACY POLICY & APPLICATION CERTIFICATION STATEMENT

Your privacy is important to IREX. That is why we request that all applicants read the following privacy policy statement carefully.

### 1. APPLICANT AND PARTICIPANT INFORMATION CONTENT AND STORAGE

Information about program applicants and current and past participants consists of data contained in their applications, information derived from interviews, and information gathered during the course of their program and as program alumni. IREX stores this information in written and electronic form indefinitely. Some data, such as contact information and professional experience, is continually updated.

### 2. USE OF INFORMATION: Information, which is described above, may be:

- A. Used by selection committees and interviewers to review applicants;
- B. Supplied to the program's funding organization;
- C. Submitted to potential host schools, universities, or organizations and/or organizations that provide field experience opportunities; and
- D. Used for the evaluation of an individual's participation in the program and in the collection of data for general program evaluation by IREX, funding agencies or other organizations contracted to conduct evaluations.

IREX does not sell applicant or current/past participant information.

The principles stated herein are binding only to IREX; other organizations involved in the implementation of these programs may adhere to other privacy or similar policies.

### 3. CERTIFICATION: I certify that I completed this application myself, without any aid or assistance, that the information given in this application is complete and accurate, and that I have carefully read and understand all notes and disclaimers provided therein.

I understand that IREX reserves the right to verify all the information listed in the application. I understand that giving false or misleading information in the application will result in exclusion from the competition or immediate dismissal from the International Leaders in Education Program (ILEP).

Also, I acknowledge that I am aware of the following requirements that I must observe if I am selected for the program:

- I must abide by all program rules and regulations and observe all the laws of the United States during my stay there, including returning to India for at least two years at the conclusion of the program in compliance with J-1 visa requirements.
- The medical insurance provided to me during my travels is intended only for emergencies and does not cover ordinary, pre-existing, and dental conditions.
- My spouse, children, other relatives or individuals are not permitted to accompany me to the United States on the program.

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Signature of Applicant (must be hand signed)

Date

NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_



## International Leaders in Education Program (ILEP)

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State

### 2016 INSTITUTIONAL SUPPORT AND REFERENCE FORM

This institutional support and reference form is to be completed by your supervisor at the school where you are employed. The form must be hand signed.

*An English translation should be provided if the form and reference letter are not written in English.*

**To be completed by the applicant:**

Name of Applicant: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Job Title of Supervisor: \_\_\_\_\_

Name of School: \_\_\_\_\_

City of School: \_\_\_\_\_

Telephone of Supervisor: \_\_\_\_\_

E-mail of Supervisor: \_\_\_\_\_

**The International Leaders in Education Program (ILEP)** provides international teachers with unique opportunities to develop expertise in their subject areas, enhance their teaching skills and increase their knowledge about the United States. ILEP consists of a semester-long non-degree, non-credit academic program at a U.S. University including course work in teaching methodologies, lesson planning, teaching strategies for the home classroom environment, teacher leadership and the use of computers for internet, word processing and tools for teaching. ILEP will commence in January 2016 and conclude in May 2016 and will include a teaching practicum at a U.S. secondary school to engage participants with U.S. teachers and students. Upon returning home, ILEP program alumni are eligible to apply for small grants for essential teaching materials, follow-on training for other teachers, collaborative projects between schools in their home country and the United States, and other activities that build on their U.S. experience.

**To be completed by the supervisor:**

1. Please check the **top 3 qualities** that your teacher demonstrates:

- |   |   |
|---|---|
| <input type="checkbox"/> Tolerance              | <input type="checkbox"/> Passion for teaching |
| <input type="checkbox"/> Respect                | <input type="checkbox"/> Team-Work            |
| <input type="checkbox"/> Outspokenness          | <input type="checkbox"/> Leadership           |
| <input type="checkbox"/> Care for students      | <input type="checkbox"/> Flexibility          |
| <input type="checkbox"/> Promotion of new ideas | <input type="checkbox"/> Positive reputation  |

NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

2. In the space provided below please write or type a recommendation letter expressing why this teacher should participate in the ILEP program and how you think both the teacher and your school would benefit. What teaching skills and professional characteristics distinguish this teacher from other teachers in your school?

NAME: \_\_\_\_\_

COUNTRY: \_\_\_\_\_



## 2016 International Leaders in Education Program (ILEP)

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State,  
and implemented by IREX

I certify that our school is pleased to participate in the 2016 International Leaders in Education Program (ILEP) funded by the U.S. Department of State's Bureau of Educational and Cultural Affairs and administered by IREX, in the event the representative of the institution is selected for participation in the program.

Our school will provide assistance to our ILEP Participant throughout the program duration by supporting him or her to participate in the semester-long ILEP program activities in the United States in 2016. I understand that program activities will include a professional development program at a U.S. university, including coursework and/or customized seminars and intensive training in the following: teaching methodologies, lesson plan development, and teaching strategies for diverse school environments, and instructional technology. The program will also include a field experience at a secondary school to engage participants actively with U.S. teachers and students.

Ms./Mr. \_\_\_\_\_ will be granted leave

with pay

without pay

during this time and will be re-instated upon his or her return to the school.

I recognize the importance of this program in the pursuit of advancement and development for the school's teachers and look forward to the applicant's participation in the program.

Name of School Director \_\_\_\_\_

Signature of School Director (must be hand signed) \_\_\_\_\_

Date \_\_\_\_\_