



केंद्रीय विद्यालय संगठन/ Kendriya Vidyalaya Sangathan
18, संस्थानिक क्षेत्र/ 18, Institutional Area
शहीद जीत सिंह मार्ग/ Shaheed Jeet Singh Marg
नई दिल्ली-16/ New Delhi - 16

फ.स.110239/51/2018/बजट /केवीएस(मुख्यालय) | 232

Dated: 18.04.18
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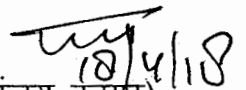
उपायुक्त/ निदेशक
केन्द्रीय विद्यालय संगठन
सभी क्षेत्रीय कार्यालय एवं
शिक्षा एवं प्रशिक्षण आंचलिक संस्थान

विषय : यात्रा बिलों को समय-सीमा में प्रस्तुत करने के संबंध में:

महोदया / महोदय

इस पत्र के साथ उपरोक्त विषय के संबंध में वित्त मंत्रालय ,भारत सरकार द्वारा जारी कार्यालय ज्ञापन सं 19030/1/2017-E.IV दिनांक 13.3.2018 की प्रति संलग्न की जा रही है यह कार्यालय ज्ञापन पूर्व में के. वी. एस. द्वारा जारी पत्र फ.स.110239/51/2017/बजट /केवीएस(मुख्यालय) दिनांक 24.7.2017 सामान्य वित्तीय नियमावली (GFR)2017 में वर्णित नियम-290 (Due date of TA claims) के स्थान पर है ।

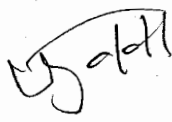
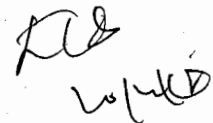
भवदीय


(संजय कुमार)

सहायक आयुक्त (वित्त)

प्रतिलिपि :

1. उपायुक्त, ई डी पी , के. वी. एस .(मु.) को इस निवेदन के साथ कि पत्र को के. वी. एस. (मु.) की वेबसाइट के शीर्ष "सूचना पट(Announcements) " के अंतर्गत अपलोड करें ।
2. वित्त अधिकारी , के. वी. एस., सभी क्षेत्रीय कार्यालय ।
3. सभी अधिकारी / अनुभाग , के. वी. एस.(मु.)।
4. आर टी आई , के. वी. एस.(मु.)।

No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th March, 2018

OFFICE MEMORANDUM

Sub: Time-limit for submission of claims for Travelling Allowances – regarding.

Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR-2017, time-limit for submission of claim for Travelling Allowance (TA) has been changed from one year to sixty days succeeding the date of completion of the journey. Accordingly, in supersession of this Department's OM NO. F.5(16)-E.IV(B)/67 dated 13.06.1967 & OM No. 19038/1/75-E.IV (B) dated 18.02.1976, it has been decided with the approval of Competent Authority that the claim of a Govt. servant to Travelling Allowance/Daily Allowance on Tour/Transfer/Training/Journey on Retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within sixty days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer and members of his family, the dates should be reckoned separately for each journey and the claim shall be submitted within sixty days succeeding the date of completion of each individual journey. Similarly, TA claims in r/o transportation of personal effects and conveyance shall be submitted within sixty days succeeding the date on which these are actually delivered to the Govt. servant at the new station.

3. The date of submission of the claims shall be determined as indicated below :-

(i) In the case of Officers who are their own Controlling Officer.	The date of presentation of the claim at the Treasury/Cash Section.
(ii) In the case of Officers who are not their own Controlling Officer.	The date of submission of the claim to the Head of Office/Controlling Officer.

4. In the case of claims falling under category 3(ii), which are presented to the Treasury after a period of sixty days succeeding the date of completion of journey, the date of submission of the claim will be counted from the date when it was submitted by the Govt. servant to the Head of Office/Controlling Officer within prescribed time-limit of sixty days.

5. A claim for Travelling Allowance of a Govt. servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing and Disbursing Officer or Accounts Officer, as the case may be, after usual checks.

6. These orders are not applicable in r/o Leave Travel Concession (LTC) claims which are governed by separate set of rules of DoPT.
7. These orders shall be effective from the date of issue of this O.M.
8. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, this order issues in consultation with the Comptroller & Auditor General of India.



(Nirmala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Govt. of India etc. as per standard distribution list.

Copy to : C&AG and U.P.S.C. etc. as per standard endorsement list.